



July 28, 2019
Huntsville, AL

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Meeting Minutes –

Saturday July 27th 2019

- 1. Meeting was opened at 2:00 am with the Serenity Prayer**
- 2. Roll Call/Contact Sheet**

Name	Position	Here	Phone No.	Email Address
Jeff P.	Facilitator	Y	954-850-0122	Jpaul095bv@gmail.com
Neal S.	Secretary Treasurer	Y	910-690-9862	neal@nsengineering.com
Harold H.	RD -Alabama NW Florida	Y	205-243-7854	operator19140@bellsouth.net
Kelly S.	AD -Alabama NW Florida	Y	909-263-2300	navykel@gmail.com
Michelle J.	RD – Carolina	Y	864-481-0521	rd@crna.org
Randy T.	AD – Carolina	Y	704-904-3707	alt.rd@crna.org
Kristi- Beth	RD – Florida	Y	727-459-8905	kbfagen@gmail.com
VACANT	AD – Florida	N		
Bob D.	RD – Georgia	Y	404-591-0074	robertdabov@bellsouth.net
David W.	AD – Georgia	Y	678-592-9932	dwhiters@comcast.net
Danny G.	RD – North Carolina	Y	973-931-6239	danny.gershman@gmail.com
Lucas V.	AD – North Carolina	Y	336-202-5485	mrlucas336@gmail.com
Kevin D.	RD – South Florida	Y	561-313-6557	darkstar33444@yahoo.com
Mat S.	AD – South Florida	Y	754-368-2212	goldcoastmat@gmail.com
Kevin D.	Web Servant	Y	561-313-6557	darkstar33444@yahoo.com
Lucas V.	H&I Taskforce	Y	336-202-5485	mrlucas336@gmail.com
Mat S.	PR Taskforce	Y	754-368-2212	goldcoastmat@gmail.com
Jonathon B.	BMLT Taskforce	N	404-542-9363	jon.braswell@gmail.com

11/12 voting members present. Note: Only RDs and ADs are voting members.

- 1) Rose Marie gave a talk on additional needs. There might be confusion from RDs about additional needs.
 - a) Rose Marie said there has been no input on the hearing guidelines.
 - b) Input needed on count of deaf/blind/disabled with the additional needs survey form. (attached with these minutes)
 - c) Not all the regions have given out the survey and we still need all the regions to return the information.
 - d) Making sure we are referred to as additional needs and not a special interest group. They are members that are no different other than they have some additional needs.

- e) Additional needs workshop for December, Rose Marie wants questions from the home groups/areas/regions.
- 2) Collaboration with other zones
 - a) Jeff suggested that we start in Dallas with the Southern Zone talking about what collaboration means and how to we move forward.
 - b) Randy - Asked about communication on our Website. We need to clean it up.
 - c) Kelly – Do we want a communications workgroup, methods, content, how, from groups through zones and back. It is difficult
 - d) Matt – PR taskforce offered to help with collaboration. Potential PR collaboration with the NEZF has already started
 - e) Michelle – Carolina region uses Slack
 - f) Rose Marie – Hearing guidelines were on the PR google forum. These will be put into the minutes
 - g) Kevin - Our website was hacked so we have issues right now with the website.
 - h) Danny – need to create a blank canvas for all the zones to share information. Could start virtually. Set a meeting and invite everyone. NAWs is coordinating a meeting with all the zones and coordination. Nationwide phoneline is also a way.
 - i) Kevin – Suggest the MZSS as a place to start collaboration. They have more experience
 - j) Michelle – Is collaboration with all the zones in the world in English?
 - k) Bob – Could we do this at the FSS? Jeff, we tried but it didn't really work. There is no list, even Nick at the office has a hard time keeping track.
 - l) Danny – The MZSS does not deliver service other than a service convention. Regions wanted to be involved. There is no responsibility. We need to set a date.
 - m) Jeff – need to wait till Dallas. Danny reach out to RDs.
 - n) Neal – maybe bring a date to the WSC based on discussion in Dallas.
 - o) Randy – his region wants to know what the zones are doing. Wants to invite all the RDs and everyone else that wants to come. Danny we don't currently have enough zoom space to have everyone that wants to come with 64 US regions.
- 3) Contingency plan in Dallas –
 - a) Neal - how about collaboration
 - b) Harold – we could use the weekend to discuss collaboration Saturday
 - c) Randy – meet Friday night the next weekend to do the CAT workshop on zoom
 - d) Chris M. – Do we still meet in Feb? Jeff – yes we are meeting in Dallas this time.
 - e) Bob – Are we meeting in Atlanta next cycle? Why not meet in one central location. Ans we will be discussing this on Sunday.
 - f) Kevin – if our contingency CAT is the following week, can we ask NAWs staff.
- 4) Back to Communication –

- a) Danny do we want to start another way to communicate.
- b) Kevin – Slack is useless. Because not everyone uses it.
- c) Kelly - Doesn't like email because it is too hard to keep track of. This is a problem. We are a decentralized fellowship trying to use centralized communication.
- d) Straw poll about half do not like email.
- e) Randy what are the problems with email
 - i) Randy - Problem with email is that we don't have a permanent record of storage of communication.
 - ii) Michelle - Long strings are bad because things get lost on a string.
 - iii) Danny – we have not a good way to communication with everyone between bodies within the zone. We should meet more often.
 - iv) Kristi – we have people that get dropped off or change information.
 - v) Kevin – email does not give us a way to keep things short and separate.
 - vi) Chris – we don't purge addresses

Close at 3:15

Sunday July 28th 2019

1. Meeting was opened at 8:02 with the Serenity Prayer
2. Harold read the traditions
3. Michelle read the Concepts
4. Jason read the Mission Statement
5. Roll Call

Name	Position	Here
Jeff P.	Facilitator	Y
Neal S.	Secretary Treasurer	Y
Harold H.	RD -Alabama NW Florida	Y
Kelly S.	AD -Alabama NW Florida	Y
Michelle J.	RD – Carolina	Y
Randy T.	AD – Carolina	Y
Kristi- Beth	RD – Florida	Y
VACANT	AD – Florida	N
Bob D.	RD – Georgia	Y
David W.	AD – Georgia	Y
Danny G.	RD – North Carolina	Y
Lucas V.	AD – North Carolina	Y
Kevin D.	RD – South Florida	Y
Mat S.	AD – South Florida	Y
Kevin D.	Web Servant	Y
Lucas V.	H&I Taskforce	Y
Mat S.	PR Taskforce	Y

Jonathon B.	BMLT Taskforce	Y
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The following list is for interested members that will be blind carbon copied on official SEZF correspondence.

Name	Region	Email Address
Mark M.		csemark.office@gmail.com
Rose Marie B.	South Florida	hareodog@mindspring.com

6. Reports

A. Facilitator –

Biff and Danny were submitted to HRP for World Board nomination.

CAR/CAT in Dallas. Facilitated by Zonal Facilitators and not by WB. If CAT is available. We will do CAR Friday night and CAT Saturday back to CAR if time available. Zoom meeting in August to finalize the Dallas CAR/CAT. (Also see attached report)

B. Secretary/Treasurer – See attached

- i. Minutes from last meeting were approved without objection

C. Web Servant – We were hacked and are moving the web to new host.

D. Regional Reports (see attached)

- i. Georgia – Welcome David W. GRCNA Convention was a success. But not without controversy due to cost. History book is going well. H&I interactive learning day at Regional meeting. In Dec. Ga DOC is holding learning day for H&I. PR thank Kelly for YAP workshop. Monthly PR workshop on YAP. New Area West Ga. 18 total areas in Ga. (Also see attached report)
- ii. Carolina – 21 Areas in the CRNA. Strong sub committees. Attending the low country mental health conference. Questions about budget and guidelines. SEZF will be in Charlotte. Ask for task forces for workshops. (Also see attached report)
- iii. Florida – 20 Areas. AD stepped down before he came to the SEZF. PR is busy. 38th regional convention was success. Working on FRCNA 39. RSO is still strong after 100k theft. Non addict special worked could get 5-10 years for theft. Please see Florida RSO to buy stuff. They do not want to be part of BMLT because there are groups that use non-fellowship approved literature. (Also see attached report)
- iv. South Florida – Busy with conventions. Area workshops on literature have been stronger than regional. Looking at Billboards and are using business cards. Coming into Elections. 3 days for CAR workshops 2 meetings per day. All will be zoomed. No motions for the CAR. (Also see attached report)
- v. Alabama NW Florida – Busy with workshops since last meeting. 3 CBDM workshops. SPAD workshops. Multiple conventions coming up. Fun in the Sun regional convention is moving. Regional Assembly in Feb for CAR/CAT. (Also see attached report)

- vi. North Carolina – 9 areas. Region has annual campout for next RSC. LTC is working on Cherokee translations. YAP is working well. A lot of cost savings. Had GSR Regional Assembly. Went well. Convention is coming. (Also see attached report)
- E. H&I Task Force – Have H&I call with several regions. Zoom call with H&I. (Also see attached report)
- F. PR Task Force – Had elections. Additional needs is a project group working on guidelines. PR week zoom video did not work well. Looking for new projects.
- G. BMLT Task Force – 5 active members. Exports for root sever are sent to NAWS. Zonal YAP server is being updated. West Ga area was added. (Also see attached report)
- H. Zonal Rotation/Meetings/Guidelines Workgroup – One more meeting in Woodland Hills. Discussion about an all zone meeting and Iran. Workshopping on the mission statement. Changes coming on WSC GTWS. Global strategic planning in CAT. Workgroup for zonal seating at WSC in CAT coming too.
 - i. Are we allowed as a zone to attend the WSC? Is out zone allowed to participate or is it just the webinar. Kevin requests Jeff to ask Nick about our availability for seating.

7. Old Business

- A. To approve the 2019-20 Budget –
 - i. Carolina questions –
 - 1. How is Per Diem determined?
 - 2. What are Special events?
 - ii. Budget Carries 9-2 (80% required)
- B. Changes to SEZF Guidelines (Proposal 3 from March 2019 meeting) –
 - i. 9-2 Proposal Fails. (100% required)
 - ii. Carolina did not like the fact that there were no additional items on finance
 - iii. See their attached report
- C. To create a Local Support Task Force (Proposal 4 from March 2019 meeting) –
 - i. Carolina did not like the task force because it mirrored what the zone already does.
 - ii. 9-2 passes. (80% required)
- D. Zonal Recommendation of Jeremy to HRP for WSC Co-Facilitator Nomination – Passed Unanimously

8. New Business

- A. To open the January 2020 zonal meeting in Dallas as a joint meeting with the Southern Zone – Passed by unanimous consent.
- B. Reimbursing Lone Star Region for SEZF portion of costs of January 2020 weekend –
 - 1. Proposal 1 – To reimburse Lone Star \$1000 - Passed by unanimous consent.
- C. Meeting Rotation – need meeting rotation set at WSC. We will have to have a meeting at the WSC. Jeff will ask NAWS for space and time at the WSC.
- D. Create a process for zoom meetings to avoid overlapping – Kevin do we want a calendar or some way to keep track. Solutions for zoom account. Mat Zoom already

has this capability. One problem is that we only have two accounts. One solution is to have admin access which we don't have. Kelly - we need a communication director or someone in charge. Danny - Danny is the zoom administrator for SEZF by default. We need to have our own zoom account not connected to Florida. We could sync our zoom account with google calendar on our website. Michelle - FRSO is the licensed owner of the account? Why because we are 501c3. Bob - We had a similar problem. Kristi is working on it with her region. Rose Marie - additional needs also uses zoom but can move times. Michelle - Who can use our zoom? Danny - Our zoom only. Kevin - agrees with Danny

- i. Proposal 2 - To have our own zoom account additional cost \$65 a year.
 1. We would have 3 accounts. We would have 3 admins.
 2. Proposal passes by unanimous consent.
 3. Danny and Neal will handle setting up the account.
 4. Kelly - provide a 10 min training before you can use that.
 5. Michelle - Training is a good idea. Could we email the Calendar?
 6. Jeff - what if we make the admin only access. Danny ask NEZF. Harold only have 1 account to work on the fly others. Randy - we want to keep it easy.
 7. Jeff assign Kelly Danny and Randy to come back with ideas
- E. Zonal admin access to Zonal zoom account - See D above it was tied together.
- F. Guideline for fund Flow -
 - i. We need to look at the flow and need people with experience.
 - ii. Proposal 3 to make project workgroup. Neal Someone for Carolina Region and someone from SF.
- G. Proposal 4 - Carolina Region project plan about surveillance. (attached) Wants support from the SEZF. Kevin - This would have to go back to the regions. He could not vote his regions conscience. Danny - There are three ways to handle this. The Carolina Region can submit a proposal to be included in the CAR (deadline is listed in the GTWS), submit to the World Board for consideration, or submit at the conference under new ideas (deadline will be in the CAR or CAT should be a few days before the conference). Kelly recommends taking it back to the regions for input but not enough time to act on it. Withdrawn
- H. Proposal 5 - To have Zoom meeting on Friday, 1/31/2020 in the PM, to review the CAT if a SEZF review is not held prior to that time. The Facilitator will ask a NAWS representative to join us. Passed unanimously with 1 stand aside
- I. Proposal 6 - require trusted servants to use official email on sezf.org
 - i. Danny what are the problems. Randy create an audit trail and continuity.
 - ii. Danny create communications workgroup. Unanimous agreement. Jeff appoints Kelly, Randy and Danny.
- J. Proposal 7 sent to communications workgroup
- K. Proposal 8 to have the SEZF in Charlotte - not needed withdrawn but added as information

9. Final Verbal Treasurer's Report – note that this is based on a snapshot of our current financial position at the end of the meeting and is not an official report.

Beginning Balance:	\$9447.98
Credits (+):	\$0
Sub-Total:	\$9447.98
Debits (-):	\$799.20
Ending Balance:	\$8648.78
Available Balance:	\$7648.78

(\$1000 is being held in reserve for Lone Star Region reimbursement)

10. Open Discussion from the Floor

A. None

11. Plans for the next Meeting (see attached)

- A. Would we like to ask for World Board and/or NAWS Staff participation at the CAR workshop via zoom? Bob – said we did great last time not needed. Kevin – would like to ask an office member. Kelly yes please ask for NAWS staff.
- i. CAR Danny gave a short list of what is coming.
 - ii. Jeff will ask for NAWS staff for virtual participation (Nick)
- B. Charlotte December 6-8 CAR

12. Meeting Closed at 1:50

Summary of Proposals That Require Action

None of the Proposals require action by the Regions.

Please respond to the PR/Additional Need Survey

The Carolina Region submitted questions and concerns to the Facilitator. These were not brought up during the meeting so they are not technically part of the minutes, but they are attached here as information so that other Regions may comment if they wish.

FACILITATOR REPORT JULY 28, 2019

Since our last meeting:

I completed the zonal recommendations of Danny and Biff to the HRP for positions on the World Board.

I met via zoom with the Admin Committee for the Southern Zone and the Delegates for the Lone Star Region so we could start the discussion on the joint, zonal CAR/CAT workshop in Dallas on January 24-26, 2020. We reached some preliminary decisions (subject to change):

1. The CAR/CAT workshops will be facilitated by the Zonal Facilitators.
2. If the CAT is released prior to the event, the focus of the event will be on the CAT with any remaining time devoted to the CAR. If the CAT is not released, then the entire weekend will be on the CAR.
3. Friday night CAR/CAT workshop will start around 6-7pm and go until 9-10pm. The Lone Star Region might also be having a PR event starting at 2-3pm. More will be revealed about that.
4. We would like to start the zonal meetings on Sunday as one combined meeting for the purpose of broadening perspectives by getting a better idea of what each of our zones do and how they do it. This will need the prior approval of each of the zones. We will each bring this up at our July 2019 zonal meetings. This is on the agenda for today's meeting.
5. The meeting room costs for the weekend is \$2,000. This is being paid for by the Lone Star Region and they are not asking for any reimbursement. I have placed on today's agenda a discussion on whether we want to reimburse their region for our portion of those meeting room costs.
6. An initial flyer for the weekend was created by the Lone Star Region and sent to all delegates in June. I will attach it to this report and include it in the minutes as well.

We should have our next zoom meeting with the Southern Zone sometime next month. One item I plan to discuss is having that CAR/CAT weekend made available to members of our zone via zoom.

At our last meeting, a proposal was adopted to have me contact the US Zones to see if they would be interested in a zoom meeting to begin the discussion on collaboration among US Zones. I would like to use some of the time we'll have with the Southern Zone to begin that discussion.

In Service,

Jeff



Southeastern Zonal Forum



Secretary/Treasurer's Report to the SEZF

July 28, 2019 – Tampa, Al

Minutes for approval from March 2019 in Tampa were emailed June 30th. Those minutes included all the changes that had been requested to date.

The minutes will be approved as is or approved as modified today and will be placed on our website marked approved.

Attached is the current **Treasurer's Report** which includes income and expenses since the last report, the **Budget Tracking Summary** (tracks actual expenses to budgeted expenses throughout the cycle), and bank statements since the last statements provided.

In Service,

Neal S.

neal@nsengineering.com

(910) 690-9862



SOUTHEASTERN ZONAL FORUM

Treasurer's Report

July 28, 2019 - 2nd Meeting - Huntsville, AL

Income

Date	Description	Income Category	Check Number	Amount
3/28/19	Alabama NW Florida Donation	A	2283	\$1,000.00
3/25/19	South Florida Donation	F	6216	\$1,432.06
6/3/19	Florida Donation	C	4377	\$3,000.00
6/29/19	North Carolina Region Donation	E	1354	\$138.71
6/29/19	North Carolina Region Donation	E	1362	\$23.84
Total				\$5,594.61

Expense

Date	Check Written To	Description	Budget Category	Check Number	Check Amount	Budget Amount
3/25/19	Jeff P.	Lodging Tampa	3	5019	\$369.53	\$149.28
		Travel Tampa	2			\$49.00
		Reimbursement for Sunbiz	7			\$61.25
		Per Diem Tampa	4			\$110.00
3/25/19	Bob D.	Room Reimbursement for Jocko Tampa	8	5020	\$286.00	\$286.00
Total					\$655.53	\$655.53

Beginning Balance:	\$4,508.90
Credits (+):	\$5,594.61
Sub-Total:	\$10,103.51
Debits (-):	(\$655.53)
Ending Balance:	\$9,447.98
Net Income:	\$4,939.08

Monthly Bank Statement Consolidation	
Ending Bank Balance From Bank Statement	\$9,285.43
Outstanding Checks Total	(\$162.55)
Difference (\$0.00 means consolidated)	\$0.00



Budget Tracking

2019-2020 (December 2018-December 2020)

Income By Region				
Income Category	Income From	Income Budget	Income To Date	Remaining Budget
A	Alabama NW Florida		\$1,000.00	
B	Carolina		\$0.00	
C	Florida		\$3,000.00	
D	Georgia		\$0.00	
E	North Carolina		\$162.55	
F	South Florida		\$3,541.00	
G	Misc		\$0.00	
	Total	\$14,000.00	\$7,703.55	(\$6,296.45)

Income by Meeting				
Meeting		Projected	Actual	Difference
1		\$2,333.33	\$2,108.94	(\$224.39)
2		\$2,333.33	\$5,594.61	\$3,261.28
3		\$2,333.33	\$0.00	(\$2,333.33)
4		\$2,333.33	\$0.00	(\$2,333.33)
5		\$2,333.33	\$0.00	(\$2,333.33)
6		\$2,333.33	\$0.00	(\$2,333.33)
	Total	\$14,000.00	\$7,703.55	(\$6,296.45)

Expense				
Budget Category	Budget Item	Expense Budget	Expenses To Date	Expenses Remaining
1	Facility Cost of Zonal Weekends	\$3,000.00	\$959.05	\$2,040.95
2	Trusted Servant Travel	\$3,600.00	\$417.60	\$3,182.40
3	Trusted Servant Lodging	\$1,440.00	\$373.52	\$1,066.48
4	Trusted Servant Per Diem	\$1,320.00	\$220.00	\$1,100.00
5	Funding of NAWS or WB Participation	\$0.00	\$0.00	\$0.00
6	Technology	\$730.00	\$289.85	\$440.15
7	Legal and Accounting	\$125.00	\$61.25	\$63.75
8	Special Events	\$1,750.00	\$1,105.26	\$644.74
9	Bank Charges & Misc	\$35.00	\$0.00	\$35.00
10		\$0.00	\$0.00	\$0.00
11		\$0.00	\$0.00	\$0.00
12		\$0.00	\$0.00	\$0.00
	Total	\$12,000.00	\$3,426.53	\$8,573.47

Non-Profit Checking

PNC Bank

March 2019



For the Period 03/01/2019 to 03/29/2019

Primary Account Number: 12-2207-6486

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Number of enclosures: 0

SOUTHEASTERN ZONAL FORUM

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LAKELAND FL 33801-8004



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IMPORTANT ACCOUNT INFORMATION

The information below amends certain information in your "Business Checking Accounts and Related Charges" ("Schedule"). All other information in our Schedule continues to apply to your account. Please read this information and retain it with your records.

Effective March 17, 2019: If you have Overdraft Protection on your checking account, PNC will no longer charge the Overdraft Protection Transfer Fee for the transfer of funds from a Protecting Account to cover an overdraft. Also, we will no longer charge the Overdraft Protection Set-Up Fee.

If your checking account is overdrawn, it will still be subject to any and all other applicable fees associated with overdrafts (e.g., Overdraft Fee, Returned Item Fee, Continuous Overdraft Fee), and you will be required to pay the amount of the overdrawn balance.

Your credit card may be subject to a Cash Advance Fee if used as the Protecting Account.

Watch Out for Text Scams


Be careful of unexpected text messages that may appear to come from PNC, asking you to follow links or provide personal information. PNC will never ask you to click a link in a text message to provide personal or account information. If you think you may have responded to a fraudulent text, immediately change your PNC passwords, then contact us at 1-800-762-2035.

IMPORTANT INFORMATION ABOUT LINKED ACCOUNTS

When you link accounts with other accounts, any account owner on any linked accounts may have access to limited information about any of the linked accounts. This is true even if they are not a signer on the linked account; also, any signer added later to one of the linked accounts will be able to see the limited information. The limited information that may be available includes the existence of the account and information to determine if the criteria for fee waiver benefits has been met, such as: the balance of the account, the total dollar amount of PNC Merchant Services deposits processed per monthly statement cycle and the total dollar amount of eligible monthly PNC business credit card(s) purchases.

Non-Profit Checking

March 2019

 For 24-hour account information, sign-on to
pnc.com/mybusiness/

For the Period 03/01/2019 to 03/29/2019

Southeastern Zonal Forum

Primary Account Number: 12-2207-6486

Non-Profit Checking Account Number: 12-2207-6486 - continued

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Non-Profit Checking Summary

Southeastern Zonal Forum

Account number: 12-2207-6486

Overdraft Protection has not been established for this account.

Please contact us if you would like to set up this service.

Balance Summary

Beginning balance	Deposits and other additions	Checks and other deductions	Ending balance
4,508.90	2,432.06	286.00	6,654.96
Average ledger balance	Average collected balance		
4,805.04	4,759.11		

Deposits and Other Additions

Description	Items	Amount
Deposits	2	2,432.06
Total	2	2,432.06

Checks and Other Deductions

Description	Items	Amount
Checks	1	286.00
Total	1	286.00

Daily Balance

Date	Ledger balance	Date	Ledger balance	Date	Ledger balance
03/01	4,508.90	03/25	5,940.96	03/28	6,654.96

Activity Detail

Deposits and Other Additions

Deposits

Date posted	Amount	Transaction description	Reference number
03/25	1,432.06	Mobile Deposit	076847675
03/28	1,000.00	Deposit	047070011

Checks and Other Deductions

Checks and Substitute Checks

Date posted	Check number	Amount	Reference number
03/28	5020 *	286.00	073025119

Detail of Services Used During Current Period

Note: The total charge for the following services will be posted to your account on 04/01/2019 and will appear on your next statement as a single line item entitled Service Charge Period Ending 03/29/2019.

** Combined Transactions include ACH Credits, ACH Debits, Checks Paid, Deposited Item - Consolidated, Deposit Tickets Processed

Description	Volume	Amount	
Account Maintenance Charge		.00	Requirements Met
Combined Transactions	4	.00	Included in Account
Checks Paid	1	.00	
Deposited Item - Consolidated	2	.00	
Deposit Tickets Processed	1	.00	
Total For Services Used This Period		.00	
Total Service Charge		.00	

Non-Profit Checking

PNC Bank

April 2019



For the Period 03/30/2019 to 04/30/2019

Primary Account Number: 12-2207-6486

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Number of enclosures: 0

SOUTHEASTERN ZONAL FORUM

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Para servicio en español, 1-877-BUS-BNKG

Moving? Please contact your local branch

Write to: Customer Service
PO Box 609

Pittsburgh, PA 15230-9738

Visit us at PNC.com/smallbusiness

TDD terminal: 1-800-531-1648
For hearing impaired clients only

IMPORTANT INFORMATION ABOUT LINKED ACCOUNTS

When you link accounts with other accounts, any account owner on any linked accounts may have access to limited information about any of the linked accounts. This is true even if they are not a signer on the linked account; also, any signer added later to one of the linked accounts will be able to see the limited information. The limited information that may be available includes the existence of the account and information to determine if the criteria for fee waiver benefits has been met, such as: the balance of the account, the total dollar amount of PNC Merchant Services deposits processed per monthly statement cycle and the total dollar amount of eligible monthly PNC business credit card(s) purchases.

Be Alert for Fraudulent Communications

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Non-Profit Checking Summary


Southeastern Zonal Forum

Account number: 12-2207-6486

Overdraft Protection has not been established for this account.
Please contact us if you would like to set up this service.

Non-Profit Checking

April 2019

 For 24-hour account information, sign-on to
pnc.com/mybusiness/

For the Period 03/30/2019 to 04/30/2019

Southeastern Zonal Forum

Primary Account Number: 12-2207-6486

Non-Profit Checking Account Number: 12-2207-6486 - continued

Page 2 of 2

Balance Summary

Beginning balance	Deposits and other additions	Checks and other deductions	Ending balance
6,654.96	.00	369.53	6,285.43
		Average ledger balance	Average collected balance
		6,308.52	6,308.52

Deposits and Other Additions

Description	Items	Amount
Total	0	.00

Checks and Other Deductions

Description	Items	Amount
Checks	1	369.53
Total	1	369.53

Daily Balance

Date	Ledger balance	Date	Ledger balance
03/30	6,654.96	04/01	6,285.43

Activity Detail

Checks and Other Deductions

Checks and Substitute Checks

Date posted	Check number	Amount	Reference number
04/01	5019 *	369.53	075187065

Detail of Services Used During Current Period

Note: The total charge for the following services will be posted to your account on 05/01/2019 and will appear on your next statement as a single line item entitled Service Charge Period Ending 04/30/2019.

** Combined Transactions include ACH Credits, ACH Debits, Checks Paid, Deposited Item - Consolidated, Deposit Tickets Processed

Description	Volume	Amount	
Account Maintenance Charge		.00	Requirements Met
Combined Transactions	1	.00	Included in Account
Checks Paid	1	.00	
Total For Services Used This Period		.00	
Total Service Charge		.00	



Non-Profit Checking

PNC Bank

May 2019



For the Period 05/01/2019 to 05/31/2019

Primary Account Number: 12-2207-6486

Page 1 of 2

Number of enclosures: 0

SOUTHEASTERN ZONAL FORUM

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LAKELAND FL 33801-8004



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Non-Profit Checking Summary

Southeastern Zonal Forum


Account number: 12-2207-6486

Overdraft Protection has not been established for this account.

Please contact us if you would like to set up this service.

Non-Profit Checking

May 2019

 For 24-hour account information, sign-on to
pnc.com/mybusiness/

For the Period 05/01/2019 to 05/31/2019

Southeastern Zonal Forum

Primary Account Number: 12-2207-6486

Non-Profit Checking Account Number: 12-2207-6486 - continued

Page 2 of 2

Balance Summary

Beginning balance	Deposits and other additions	Checks and other deductions	Ending balance
6,285.43	.00	.00	6,285.43
		Average ledger balance	Average collected balance
		6,285.43	6,285.43

Deposits and Other Additions

Description	Items	Amount
Total	0	.00

Checks and Other Deductions

Description	Items	Amount
Total	0	.00

Detail of Services Used During Current Period

Note: The total charge for the following services will be posted to your account on 06/03/2019 and will appear on your next statement as a single line item entitled Service Charge Period Ending 05/31/2019.

Description	Volume	Amount	Requirements Met
Account Maintenance Charge		.00	
Total For Services Used This Period		.00	
Total Service Charge		.00	

Non-Profit Checking

PNC Bank

June 2019



For the Period 06/01/2019 to 06/28/2019

Primary Account Number: 12-2207-6486

Page 1 of 2

Number of enclosures: 0

SOUTHEASTERN ZONAL FORUM

2222 S COMBEE RD STE 6
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Non-Profit Checking Summary

Southeastern Zonal Forum

Account number: 12-2207-6486

Overdraft Protection has not been established for this account.

Please contact us if you would like to set up this service.

Balance Summary

Beginning balance	Deposits and other additions	Checks and other deductions	Ending balance
6,285.43	3,000.00	.00	9,285.43
		Average ledger balance	Average collected balance
		9,071.14	9,071.14

Deposits and Other Additions

Description	Items	Amount
Deposits	1	3,000.00
Total	1	3,000.00

Checks and Other Deductions

Description	Items	Amount
Total	0	.00

Daily Balance

Date	Ledger balance	Date	Ledger balance
06/01	6,285.43	06/03	9,285.43

Non-Profit Checking

June 2019



For 24-hour account information, sign-on to
pnc.com/mybusiness/

For the Period 06/01/2019 to 06/28/2019

Southeastern Zonal Forum

Primary Account Number: 12-2207-6486

Non-Profit Checking Account Number: 12-2207-6486 - continued

Page 2 of 2

Activity Detail

Deposits and Other Additions

Deposits

Date posted	Amount	Transaction description	Reference number
06/03	3,000.00	Mobile Deposit	074436455

Detail of Services Used During Current Period

Note: The total charge for the following services will be posted to your account on 07/01/2019 and will appear on your next statement as a single line item entitled Service Charge Period Ending 06/28/2019.

** Combined Transactions include ACH Credits, ACH Debits, Checks Paid, Deposited Item - Consolidated, Deposit Tickets Processed

Description	Volume	Amount	
Account Maintenance Charge		.00	Requirements Met
Combined Transactions	1	.00	Included in Account
Deposited Item - Consolidated	1	.00	
Total For Services Used This Period		.00	
Total Service Charge		.00	



APPROVED 12/8/19

From: [Robert Dabov](#)
Cc: [Neal Smith](#)
Subject: GEORGIA RD REPORT
Date: Sunday, July 28, 2019 8:44:17 AM

GEORGIA RD REPORT

MADISON ALABAMA

GRCNA 38 was a Success, convention

On limiting the Restrictions that are being placed on people attending from Treatment centers.

Georgia History Book is going great .

Georgia H&I is going well. Will be having a H&I interactive workshop
at the Georgia Regional Anniversary.

Will be Talking about Reaching out also on Technology being put into action.

In December GEORGIA DPT of Corrections, will be having a Learning day for People who want to attend H&I
meetings in State Prisons .

PR is looking Good we seated a new Area the West Georgia Area there are now 18 Areas in Georgia.

We also Have a New RDA That David W who I no will be a Awesome asset to Georgia and South east Zonal
Forum.

IN LOVING SERVICE

BOB D

Sent from my iPhone

APPROVED 12/8/19

**Carolina Region RD AD report for the SEZF
July 26 – 28, 2019
Huntsville, Alabama**

Hello Family,

First, we would like to thank the Alabama Region for doing an awesome job at hosting this weekend.

CRNA has 21 Areas and over 500 Home groups. The CRSC sub-committees have been growing strong with several Areas being represented. The CRSC PR sub-committee is attending the Low Country Mental Health Conference, one of the largest mental health conferences in the Region, the First week in August 2019. We are looking forward to more professional conferences. Our H&I's SBTW is growing strong with more requests coming in weekly. There is a lot of enthusiasm and unity in the Carolina Region and the excitement is growing in service.

The CRNA would like permission to attach the SEZF financials received at the SEZF to the Finance or RD/AD reports. The CRSC is requesting the approval/denial to be included in the SEZF minutes.

The Carolina Region has some questions in reference to the SEZF budget as well as the SEZF guidelines which we will address in old business. These questions and concerns are attached.

The RD/AD team and the Carolina Region are looking forward to hosting the SEZF on December 6–8, 2019. This will be the first CAR that will be presented in the WSC 2020 cycle and we are very excited. We are working on the agenda for the SEZF/CAR weekend and would love to have the SEZF Task Forces participate in the workshops. The CRNA RD/AD team will submit the agenda to the SEZF body in a timely manner so NA members can make plans to attend.

Attached is a proposal from one of the Areas in the Carolina Region that is being submitted to the WSC. We would like to request that the SEZF please consider supporting the motion as well.

ILS

Michele Johnsen, CRNA RD
rd@crna.org

Randy Thierman, CRNA AD
alt.rd@crna.org

Florida Regional RD Report

Greetings from the Florida Region. We continue to thrive and recover in the Florida Region. The Florida Region currently has 20 areas on the roll. Covering from Tallahassee eastward to Jacksonville south to Palm Beach and west to Sarasota including the island nations of Bermuda and Trinidad and Tobago with South Florida's Central Florida Area tucked into the Greater Orlando area.

We elected a Regional Alternate Delegate at our May RSC and the recently elected AD sent a letter to the RSC on the Sunday of our regional meeting stating that he was not going to continue as AD and was officially stepping down. We made the body aware and we will have another AD election in September. More will be revealed...

Our Region has active Resource Coordinators with PR, H&I, Corrections and IT. Our PR folks have been busy with attending and participating in local conferences and are planning to attend FAADA. We have recently had a "changing of the guard" with the election cycle with our Resource Coordinator elections held in September. Joey is our H&I Resource Coordinator, Angelo is PR Resource Coordinator, Terri S, Alt PR, Ezra K is our IT Resource Coordinator and Colin H previous IT Resource Coordinator and all-around good egg is our newly elected Corrections Resource Coordinator. They are available and willing to assist any areas in the zone and beyond.

We would like to thank Biff for his service to the Florida Region for the last 4 years. His experience has been invaluable.

We just celebrated with our 38th Regional Convention "Shattering the Illusions" in Orlando. We were able to "Zoom" the main speaker meeting Saturday night. The FRC board is going to investigate also including the ASL interpreter in the Zoom meetings next year so we can offer the speaker meeting to our deaf addicts. For the first time the FRC board decided with the region's support to only offer Newcomer packages for people with under 30 days clean and we did not offer any indigent packages or donation in lieu of registration. We offered marathon meetings for all those who chose not to register. There were no newcomers turned away and any other situations were taken on a case by case basis. The board is discussing raising the newcomer threshold to 90 days and having a daily registration fee for all day Saturday.

FRC Inc has begun the planning for FRCNA 39 "Living the Dream" which will be held at the Rosen Shingle Creek in Orlando July 2th-5th 2020. We are currently looking for Convention and Pre-convention logo artwork. Anyone interested in submitting artwork, wanting to speak,

pre-register, or volunteer to do service at the convention can go to frcna.com. You can preregister for FRCNA 39 through the end of July 2019 for the bargain price of \$30.

Our RSO continues to be in a strong financial position even with the theft of 100k+ in funds. We are currently engaged in the legal process but understand the wheels of justice move very slowly. We were told that the former special worker (non-addict) could receive between 5-10 years in prison. Our fulltime special worker Barbara S. has resigned after 16+ years as our operations manager citing difficulty dealing with the RSO Vice-President and Office Manager. Attempts were made to mediate to try to find a workable solution but none was found. We thank Barbara S for her years of service/employment helping to make the Florida RSO a successful business. She will be missed. Our RSO staff flourished at FRCNA despite concerns as none of the current special workers had ever experienced the craziness of retail sales at FRCNA. Our RSO carries many interesting and special items. Please visit our RSO website at Floridarso.org and check out the neat things we have to offer like personalized recovery greeting cards and cute plush animals wearing NA hoodies. Many of you may have visited our on-site store at the FSS.

My region is still deadlocked on the Zonal BMLT decision. Our region chooses not to be linked in any way to meetings that use non-conference approved literature, they would however be amenable to joining the Zonal BMLT if the particular groups using non-conference approved literature were identified as such on the list.

In grateful service Kristi F.

APPROVED 12/8/19

From: [Kevin D](#)
To: [Neal Smith](#)
Subject: South Florida Regional Delegate Report
Date: Sunday, July 28, 2019 5:13:23 AM

Area de Habla Hispana Convention was last June in South Florida. ECCNA was hosted in Ft. Myers. SFRCA coming up August 30-Sept 2nd. MCCNA is this weekend in the south end of Palm Beach County.

SPAD – Area workshops stronger than Regional participation

H&I Subcommittee is well supported and will be offering Zoom access to those Areas that can't attend. They will be at SFRCA to do their book drive where they sell books to give to inmates. Their T-Shirts have done well; we should bring some for Lucas.

PR Subcommittee has been looking into more multi-area projects including billboards. Business cards were produced for the Bahamas and other areas are getting involved with them. The committee has a strong membership and is active.

Coming into our election cycle and all positions look good at this point.

We are scheduling 3 days for CAR workshops; 2 meetings per day. There will likely be outliers such as Conch Republic and Area de Habla Hispana. One day will be the southeast in Dade and Broward, another day will be the west coast, and the third will be in the north for the three Areas there.

We have no motions for inclusion in the CAR - at this time.

Thanks,
Kevin



ALNWFL RD Report Narcotics Anonymous

7/28/2019

Hello Everyone from Alabama Northwest Florida Delegate Team;

First I would like to thank God for allowing me to be here clean and in recovery, and it's always good to participate in my recovery. Not much to report on, however we've been very busy since our last meeting, in regards to conducting workshops. Workshops conducted;

- three consensus based decision making process workshop for the GMA, GBA, GPA and SJS area. Great turn out for each one of them.
- GBA, GPA and GMA also were presented with How to be an effective GSR/RCM workshop material. The members were very engaged in the discussion and a lot of clarity on the type of decisions were presented and explained.

You must know that the intense interest in CBDM was very impressive and GBA is looking at adopting a process similar to that we use at the RSC where they are looking at a GSR round table to handle all proposals. There are still a few areas of that we have not presented the GSR/RCM and CBDM workshops to. If your area is interested in having them conducted, just contact your delegate team.

Information has been issued on the upcoming SPAD workshop. The deadline of 1 September 2019 was sent out to all the areas and we encouraged them to conduct workshops with your friends, group, or committees: and to send their input to www.na.org/spad.

Fellowship development, activity has been put on hold pending returned communication with the judge of the three counties in West Alabama, however we are looking at taking a proposal to the RSC to work in cooperation with the CRSS (recovery) group who is also looking at this area for potential clients.

Upcoming events:

GBA Convention – November 1-3, 2019

Free at Last (Montgomery) January 17-9, 2020

Out of the Darkness (Decatur) February 14-16, 2020

Please note that the ALNWFL regional convention (Fun In The Sun) will be held in a new location, the Edgewater Beach and Golf Resort.

CAR workshop schedules will be planned.

Harold H. RD
ALNWF

From: [Danny Gershman](#)
To: [Neal Smith](#)
Subject: North Carolina Regional Delegate Report to the SEZF
Date: Sunday, July 28, 2019 8:54:12 AM

North Carolina Region Report to the SEZF July 28th, 2019 (Madison, AL)

9 areas, 154 groups, 356 meetings. We meet quarterly typical in Greensboro, NC. Our next RSC meeting will be August 10, 2019 at our 2nd annual compout, which will be held at Grandfather Mountain Campground in Banner Elk, NC.

The region has met once (4-27-19) since the zone last met in March in Tampa, FL.

The region formed an Adhoc Literature Translations Committee (or LTC) for the purposes of facilitating translation into Cherokee. We are working directly with NAWS and have completed a first pass of the glossary. We are in contact with Western North Carolina University for grammar review on the White Key Tag. Also our LTC is working with the Cherokee Language Consortium (Eastern and Western Band of Cherokee) to help develop new words that do not exist for some of the terminology in feeling and spirit of the NA language. IP#1 is actively being translated now.

Our regional phone line continues to operate well on Yap. We are seeing increased call volume overall on the North Carolina Statewide phonline. Many areas are starting to publish this number instead of their local number. Our projected cost for this year is about \$600, which is 750% savings since the project started. We will be proposing to move over to the zonal Yap server when our region meets next.

We visited the Carolina Region on April 13, 2019 to help propose the idea of a shared GSR assembly. The idea was well received, however we decided to go ahead with our assembly this year which was held on June 29, 2019. The regions shares an interest to work with the Carolina Region on something for the future.

APPROVED 12/8/19

One area in our region, The Greater Sandhills Area has reported that their convention committee has caused a rift in unity. Groups and services are struggling, because of the financial and human resources strain the convention creates. Many basic services like H&I and PR are not being delivered. Several of the members of this area showed up to the GSR Assembly and are now connected with the region. We hope to help provide support to them through our shared experience in whatever we can.

We moved our January meeting to February 1, 2020 to avoid date conflict with the SEZF meeting in Dallas. We also moved our April meeting to avoid date conflict with WSC2020. Our Regional CAT Assembly is scheduled for March 28, 2020 in Greensboro, NC. We plan to do online polling again for our group CAR tallies again this year and for the first time an online CAR workshop.

Upcoming conventions in our region:

January 25-27th, 2020. DEICCACNA The Road Home 11, Atlantic Beach, NC, theroadhomena.org.

We donated \$162.55 to the SEZF.

TFLMS,
Danny G
RD North Carolina Region

From: [Lucas Vee](#)
To: [Neal Smith](#); [Neal Smith](#)
Cc: [Danny Gershman](#)
Subject: NC AD report
Date: Sunday, July 28, 2019 10:01:09 AM

thanks neal

North Carolina Region Alternate Delegate Report

“GSR Assembly,” was more of a regional assembly, held on a lovely summer day on Saturday 29 June 2019. We had participation from several of member areas: Crossroads, Greater Sandhills, Greensboro, Our Primary Purpose and a visitor from the NE part of NC. There were several other events held across the region on the same date. The morale raising, service oriented discussions included several World Service slideshows and some touching videos and melodies representing the diversity of our fellowship. There was an overview of the NC Region and the SE Zonal Forum (unfortunately this only included brief information on the task forces and Additional Needs). The NAWS assisted/informed discussions/presentations included What is the Service Structure, DRT/MAT IDT, and a SPAD workshop. The group reports allowed an opportunity for each group present to reflect and report out on strengths, barriers, and involvement in service structure. There were some spontaneous discussions regarding HnI work, PI, and carrying the message. The SPAD workshop was a writing workshop, members contributed writings to this literature project.

Regional service committees met on 27 April in Greensboro, 4 areas participated in HnI discussing strengthening, and establishing, better communication with institutions; utilizing the technological platforms of zoom to conduct more regular meetings; and encouraging members to serve. Lastly, Regional HnI Chair has been attending area subcommittee and learning days.

PR website appears to be running well with steady hits. BMLT bumping in attempt to assist members, and prospective members, in easily locating meetings. Lit Adhoc working on glossary and translating keytags, and literature, into Cherokee. Members staffed an informational booth at the inaugural NC Reentry conference and made many contacts.

Also, many thanks to the Additional Needs crew of the PR taskforce: we asked groups in the region to check the meeting schedules and make sure that correctly listed as wheelchair accessible. Some of the areas were also extremely appreciative of the information regarding members with service animals.

ils, lucas

On Fri, Jul 26, 2019 at 7:09 PM Danny Gershman <danny.gershman@gmail.com>

|

APPROVED 12/8/19

From: [Lucas Vee](#)
To: [Neal Smith](#); [Neal Smith](#)
Subject: Fwd: 7.21.2019 SEZF HnI meeting minutes
Date: Sunday, July 28, 2019 10:02:34 AM

Meeting 7/21/2019

Three participants:

Georgia Regional HnI Chair Jim S

Carolina Regional HnI Chair Janine W

NC Regional AD Lucas V

We spent some time discussing HnI efforts, accomplishments, and barriers that regions were experiencing.

Carolina Region: Sponsorship Behind the Walls project is up and running, looking for more involvement from members. Looking at the idea of getting a mobile HnI unit for far out and rural facilities. Some challenges with establishing communication with contact person at BOP facility. Brainstormed ideas to strengthen contacts. Has a monthly regional call to boost communication and involvement.

Georgia Region: Will have trainer from state prison system orient volunteers for HnI at the next regional meeting in December. They had this about a year ago. Seems to help to get folks approved, rather than dealing with local facility scheduling. Has monthly regional call to boost involvement and communication.

North Carolina Region: Discussing idea of implementing a monthly call, would like to sit in on the Georgia and Carolina HnI calls to learn. Participated in a Reentry Conference, membership staffed booth, made contacts with state prison administration and others. Some individual members have gotten involved in the sponsorship behind the walls Carolina Region project. We also have had some challenges with getting members approved for HnI and supporting home groups in prisons.

We discussed the purpose of Zonal Call to bring regions and area together to share successes and challenges with the purpose of better carrying the message into jails, prisons, and institutions where members can't get out to make local meetings. We'd like to do this every other month (months where NAWS HnI Call is not active). Any member is welcome regardless of subcommittee affiliation.

Next Call will be in October

APPROVED 12/8/19

PR task force has begun dwindling in numbers, still a good core of members but I'll be reaching out more and seeking new trusted servants as they switch over in the next couple months.

FSS additional needs workshop was a great success, we also reaffirmed additional needs as a project group going forward to create some best practices/guidelines. currently no other projects scheduled, just open sharing and discussion mostly.

ILS

Mat S

From: [Jonathan Braswell](#)
To: [Neal Smith](#)
Subject: SEZF BMLT Task Force Report, July 28, 2019
Date: Sunday, July 28, 2019 10:15:45 AM

BMLT SEZF Task Force, July 28, 2019

The SEZF BMLT Task Force is running strong with at least 5 active members communicating internally on the BMLT Slack Workspace.

Since we met in Florida:

1.
Exports from the BMLT Root Server were sent to NAWS at least monthly for Carolina, North Carolina, Georgia, and Alabama Northwest Florida regions, the most recent one being today.
2.
Updated the zonal BMLT Root Server software 6 times, current version is 2.13.3.
3.
Updated the zonal Yap installation for stability improvements and bug fixes.
4.
Installed security updates on the server.
5.
Added the new West Georgia Area to the Root Server at the request of Jay H, representing PR for the Georgia Region.
6.
At the request of the South Florida Region BMLT admin (Kevin D):
 - a.
Reset a password for the Mid-Coast Area
 - b.
Granted the South Florida Service Body Admin user the ability to reset its member area user passwords.
7.
The South Florida Region BMLT admin noticed a bug in the root server software where the wrong Service Body could be displayed in the "Service Body Administration" portion of the admin UI. We fixed this bug in the root server software, cut an official BMLT Root Server release, and upgraded to resolve the issue.
- 8.

APPROVED 12/8/19

SEZF BMLT Task Force members were heavily involved in the BMLT Days event in June

Jonathan B

In order to better serve the Zonal community, the SEZF Public Relations Additional Needs Workgroup is requesting information from your groups. This information, in a survey form, will be to obtain what number of members are visually impaired, hearing impaired and/or physically disabled. To adhere to the Traditions, as well as respect the privacy of our members, no names will be used.

For those with visual impairments, we are specifically looking for those members that use a white cane, guide dog or human assistance.

For those with hearing impairments, we are specifically looking for those members that use ASL (American Sign Language), read lips, use a hearing service dog or use special equipment/technology to interpret verbal language to sign or written language.

For those with physical impairments, we are looking for those that use a walker, cane, scooter, wheelchair and/or mobility service dog.

RDs, ADS, RCMS, PR Chairs: We request this information as soon as possible. A suggestion would be that Areas could ask a show of hands from GSRs if there is any member fitting the request in their group. GSRs would be knowledgeable if there were such a member attending their group. If a GSR does not know, or does not answer, it will be fine to mark it down as a "no" from that group.

This information will be used twofold:

- 1) As part of the presentation for the Florida Symposium
- 2) As the basis of the Additional Needs Workgroup creating guidelines on Outreach and how NA group members can reach out to newcomers and other members with these additional challenges.

Any questions can be directed to Rose Marie at hareodog@mindspring.com. Also, please feel free to give any member with these challenges my contact information. Our group will be more than happy to assist them. Also, any other group, Area, Region or Zone please feel free to use the survey and share the results with Additional Needs. The more information we gather, the better job we can do.

In Loving Service,

Rose Marie

In order for the SEZF Additional Needs Workgroup to better service the NA community, please have your GSRs answer the following questions. As, in accordance with Traditions and NA member privacy we are not asking for names but only numbers, these questions could well be asked to GSRs at an Area meeting and the totals added and submitted. We request these as soon as possible back to our Workgroup as these numbers will be used both for our Additional Needs presentation at the Florida Symposium and to create guidelines for both Outreach and NA groups when they encounter these challenges at their meetings.

If a GSR does not know the answer, or does not answer, please just mark that as there is no one meeting the criteria in their group. Any questions can be directed to Rose Marie at hareodog@mindspring.com.

- 1) How many members are in your group with vision impairment? This is members that use a white cane, guide dog or human assistance.

- 2) How many members are in your group with hearing impairment? This is members that use ASL (American Sign Language), read lips, use a hearing service dog and/or use special equipment/technology so as to interpret verbal language to sign or written language?

- 3) How many members are in your group with physical impairments? This is members that use a walker, cane, scooter, wheelchair and/or mobility service dog?

Thank you so much!

In Loving Service,

Rose Marie

SFR PR Additional Needs POC, SEZF PR Additional Needs

APPROVED 12/8/19

SFRSC ADDITIONAL NEEDS HEARING IMPAIRED GUIDELINE

Disclaimer: Narcotics Anonymous does not enforce the law. This listing of the law, and the consequences for groups not complying with the law, are included so that your group can make a fully informed choice. This is in line with Chapter 4 in the Basic Text: "We believe that the sooner we face our problems within our society, in everyday living, just that much faster do we become acceptable, responsible and productive members of that society". Additionally, Narcotics Anonymous supports the right of every addict to find recovery through Narcotics Anonymous. To assist Groups and the NA service Structure to fulfill Tradition 3 and Tradition 5 in reaching out to those with Additional Needs, the following guidelines are being provided. This guideline is only a general guidance on a complex set of issues. Groups and Service Entities may find that their situation may not be covered in these guidelines. In these cases, or at any time, it is highly encouraged to contact your Area, Region, SFRSC Public Relations Additional Needs Point of Contact (POC) or NAWS to obtain further assistance.

Statement of Purpose: The South Florida Regional Public Relations is committed to supporting the right of every addict to find recovery through Narcotics Anonymous. This guideline is to help groups, Areas Region and Conventions with suggestions on what to do when faced with accessibility issues about addicts with physical, visual and hearing disabilities. This guideline will address those with hearing disabilities at meetings.

Definitions of Hearing Impairment:

- 1) Deaf: Significant or profound hearing loss. The method of communication is primarily American Sign Language (ASL).
- 2) Hard of Hearing: Any degree of hearing loss without the use of ASL. Depending on the degree of hearing loss, the use of hearing aids, apps and special devices and lip reading may be used.

In both groups, the level of verbal or written English skills may vary widely.

How to assist a NA member with a hearing disability at a meeting:

It can be difficult to tell if a member has a hearing disability. Hopefully, the member will let someone know of any needs. If there is an initial difficulty in communicating, pen and paper, or cell texting, may be an option.

No matter what degree of hearing impairment, the following information will help:

- 1) Insure to maintain eye contact. When one looks away while speaking, or covers the mouth, it becomes difficult to read facial and body expressions and lips.

- 2) Do not speak loudly or not at all. Speaking louder will rarely help (unless the member states that it will) and not speaking at all would be just as rude as not speaking to any other newcomer.
- 3) One person speaks at a time. It is very difficult to understand several people speaking. This is because the hearing-impaired member is also looking at facial and body expressions. Trying to watch several people at a time not only is challenging but causes a loss of communication.
- 4) Meeting chair arrangement and seating are also important. Chairs arranged in a circle, square or rectangle are optimal. When chairs are in a row, for example many speaker meetings, insure the hearing-impaired person has a seat up front with unrestricted view of the speaker.
- 5) Maintaining an atmosphere of recovery in the meeting also helps. Members need to keep in mind that when they continually get up and down from their seats, especially in front of the hearing-impaired member, that valuable communication is lost. Also, cross talk also interrupts communication, as well as the meeting.
- 6) Lighting: Lighting is important for the member to be able to read lips and see the speaker and interpreter. A special situation is candlelight meetings. If the meeting is a candlelight meeting, on the meeting schedule and candlelight stated in the format, there is no need to turn on the lights. There is always a place at the meeting where the member and the interpreter can be seated where it does not interfere with the candlelight format but offers the ability to the member to see the interpreter. Spirituality and common sense will help find a solution.
- 7) During the readings, offer the written literature for the member to read and follow along.

If the member states that the preferred method of communication is ASL, a certified Sign Language interpreter should be utilized.

Obtaining an interpreter can be done by contacting the state registry of certified interpreters or an interpreting agency. Certified interpreters are bound by a Code of Ethics and must adhere to HIPAA (the laws that govern medical release of information and confidentiality). Therefore, even in a closed meeting, anonymity will be kept.

Many groups will be concerned about cost. Here are some suggestions to help:

- 1) Friends or family members interpreting: there are some draw backs to this. If a family member is interpreting, the NA member may not be able to speak freely (this would be the same as having your mom in the room). Additionally, they might not understand NA terms and relay the information incorrectly. This would also apply to a friend who is not a NA member.

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SFRSC ADDITIONAL NEEDS HEARING IMPAIRED GUIDELINE

- 2) A NA member that knows ASL: this can be a good option if the meeting does not overburden the NA member doing sign. Remember, that NA member also deserves meetings where she or he can concentrate on the meeting for themselves. When someone is interpreting, their focus is on their task and they may not get the life saving message of NA that they need for themselves.
- 3) Interpreters needing CEU (hours for certification) may be willing to interpret one regularly scheduled meeting a week for a very nominal fee.
- 4) If there are 2 neighboring Areas that have members needing an interpreter, those Areas can choose a meeting near their boundary and share the cost of the interpreter. Group member should ensure that the hearing impaired members have transportation to that meeting.
- 5) Court and treatment ordered members: In most states, Florida included, when a member requires an interpreter, the COURT or the TREATMENT CENTER must provide the interpreter. Remind the member that she or he has that right. If the member sticks and stays after court/treatment orders, THEN it will be the responsibility of the group to obtain the interpreter.
- 6) There is special equipment, both apps and instruments, that can assist in interpreting. Some members may have access to this, and others may not. It may be brought to the service system (Area, Region) if purchasing one-time equipment may be an option.
- 7) Another medium available is the virtual meeting Deaf Zoom group. This group meetings on Zoom on Thursday 8 pm EST and Saturday 12 noon EST. This is a closed group has both ASL and voice and welcomes any addict. This group is not to be used in place of physical meetings but is a welcome aid to recovery. The meeting is posted on NA.org and the direct link is: <https://zoom.us/j/802616925>
- 8) The website should have instructions for those that are hearing impaired to be able to use the phone lines. Phones lines that are able to receive texts will also help.

Please remember that members with Additional Needs are full NA members. Including them in business meetings, service work and activities allows them to feel a part of the group and NA, rather than apart from everyone.

Please feel free to contact the Regional Additional Needs POC at hareodog@mindspring.com or call at 321 567 4112 (landline) if there is any problems or additional information is needed.

APPROVED 12/8/19

From: [Danny Gershman](#)
To: [Neal Smith](#)
Subject: Probable items in the CAR/CAT
Date: Sunday, July 28, 2019 12:30:48 PM

CAR

- Approve mental health IP
- Changes to FIPT
- Changes to Bulletin #1

CAT

- New ideas for new business presented, voted on at the start of WSC 2020
- Project Plan for converting Social Media SP to an IP
- Project Plan Role of Zones and ZD into the wider fellowship.
- Project Plan for DRT/MAT IP.
- Project Plan for SPAD.
- Project Plan Training and Tools?
- New language for elections procedure by roll call
- Budget
- HRP Pool Administration Recommendations
- Seating requests
- Pausing zonal seating for WSC 2020 / let the workgroup hash it out

APPROVED 12/8/19



**SOUTHEASTERN
ZONAL FORUM**



**Are Coming to the Lone Star Region
January 24-26, 2020
Irving, Texas**

Hotel Information:

The Westin Dallas Fort Worth Airport

4545 W. John Carpenter Freeway

Irving, Texas 75063

Telephone: 1 (888) 627-8617 or (972) 929-4500

Book your group rate for Southern Zonal Forum

<https://www.marriott.com/event-reservations/reservation-link.mi?id=1560450614812&key=GRP&app=resvlink>

Guest Rooms will be \$109.00 per night. Please note, rooms are subject to applicable taxes.

Shuttle service available from DFW to Hotel

Reservations by attendees must be received on or before Friday, January 10, 2020

Friday	PR Roundtable for Professionals – Time-TBD
Saturday	Recovery Meeting – 8:00 am (CAR)-Conference Agenda Report - TBD (CAT)-Conference Agenda Track – TBD
Sunday	Zonal Business

Contacts	Southern Zonal	Staci H. 972-922-9961
	Southeastern Zonal	Jeff P. 954-850-0122

Proposal #4

APPROVED 12/8/19

Proposal No.

19

Carolina Region of Narcotics Anonymous
PROPOSAL FORM

Date:	7/13/2019
Proposal Made By:	Costa/Carolina Area

The Proposal Reads as Follows:
Our area requests that the following proposal be carried by the PD/AD team to the AD WSC.
Due to the changes in technology over the years, we request that the world board assemble a workgroup to create a piece of literature to address the difference between being under surveillance at no time and meeting at facilities with security cameras.
or project plan
Modifications (if any):

Intent:
Some homegroups have recently discovered that cameras are recording our meetings via their security cameras, and we would like clarification on meeting at facilities with cameras in place for the security of their property, not to surveil our meetings, but are in fact recording our meeting.

Assent w/reservations:	Stand Aside:	Blocks:
<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Not Approved	<input type="checkbox"/> Amended
		<input type="checkbox"/> Withdrawn

APPROVED 12/8/19
Proposal #5

~~SEZF NA~~
~~Motion Form~~

Date: 7/25/2019

Motion By: CRNA

Seconded By: _____

Motion: To have Zoom meeting on Friday, 1/31/2020 in the PM, to review the CAT if a SEZF review is not held prior to that time. The Facilitator will ask a NAWS representative to join us.

Intent: Provide a backup plan if the CAT is not distributed in time for the Southern Zone meetings on 1/24/2020 – 1/26/2020

Amendment: _____

Motion # _____ Housekeeping, **SEZF** or Guidelines (highlight one)

* If SEZF Guideline change, please detail affected section & provide modified language

Status (circle one): No Second Withdrawn Tabled

Passed Failed

Vote: For _____ Against _____ Abstain _____

~~SEZF NA~~
~~Motion Form~~

Date: 7/25/2019

Motion By: CRNA

Seconded By: _____

Motion: To ask the Web Servant to setup and administer three Google email addresses using the SEZF.org extension: for the Chair, Sec/Treas and Web Servant and utilize these for SEZF communications including point of contact on the SEZF web site.

Intent: Provide a method for contact, communication and record retention. SEZF email will be treated as a permanent record and maintained so that future trusted servants will have continuity and access to previous communications.

Amendment: _____

Motion # _____ Housekeeping, SEZF or Guidelines (highlight one)

* If SEZF Guideline change, please detail affected section & provide modified language

Status (circle one): No Second Withdrawn Tabled
Passed Failed

Vote: For _____ Against _____ Abstain _____

SEZF NA
Motion Form

Date: 7/25/2019

Motion By: CRNA

Seconded By: _____

Motion: To ask the Web Servant to setup and administer a Slack account for the SEZF and SEZF Committees.

Intent: Provide a method for contact, communication and record retention. SEZF Slack will be treated as a permanent record and maintained so that future trusted servants will have continuity and access to previous communications.

Amendment: _____

Motion # _____ Housekeeping, SEZF or Guidelines (highlight one)

* If SEZF Guideline change, please detail affected section & provide modified language

Status (circle one): No Second Withdrawn Tabled

Passed Failed

Vote: For _____ Against _____ Abstain _____

Carolina Region's questions and concerns

New Business

Regarding the email sent out about the reimbursement of the SZ: When the proposal was presented by the Southern Zone to go to Texas, it stated that the only cost would be food, lodging and travel for each region's RD/AD and the facilitator and secretary/treasurer of the SEZF. The CRNA is asking for clarification on an additional reimbursement to the SZ mentioned in the email. What is it for and what is the amount?

The CRSC Policy Committee saw the SEZF Articles of Incorporation on SUNBIZ. Article 4 directed us to see the By-Laws for an explanation of how the directors are elected or appointed, etc. Where are the SEZF By-Laws? The CRSC is requesting a copy for their records.

Old Business

Local Support Service

- Why start a new task force? Why do we need a Fellowship Development Task Force? (It seems like the SEZF already performs these functions.)
- Can the Additional Needs workgroup be its own entity? Why should it go from under the PR task force umbrella to the Local Support Services umbrella? This is a service to all members and the Areas, Regions and Zones.

SEZF Budget Concerns:

- In the budget there was a \$2000.00 amount for special events. However, nothing explains what is considered a special event. Also, who can bring an event to the SEZF? Regions in our Zone? Regions in other zones? Other Zones? Please Specify.
- The Facilitator and Secretary/Treasurer have a food per diem. Is the per diem based on the federal rate or is it a set amount? Please specify.
- If the SEZF budget doesn't pass, how does the SEZF approve funding (for Zoom, Facilitator, Secretary/Treasurer, meeting locations, etc.)? What is the process/procedure?
- What is the procedure for the accounting of non-budgeted items? What is the limit of the amount where a proposal is to be sent back to the Regions for a vote?

SEZF Guidelines/Policy Concerns:

1. Who is the voting body at the SEZF? This is not specified. I.E. "One vote per region."
2. Why isn't there a chain of command specified in the SEZF Guidelines?
3. What is quorum? Is there a quorum at the SEZF? If not, why not? What is the voting process? What are the parameters to fail or pass proposals?
4. How are proposals submitted? By whom should they be submitted? Regions in our Zone? Regions from other Zones? Other Zones?
5. Members of our Region are suggesting that we have consistency by requiring an 80% approval vote for all items in the SEZF Guidelines. The only exception are the changes to the SEZF Guidelines themselves which require that any and all changes be sent back to the Regions for approval by only a unanimous vote
6. When can the SEZF guidelines/policy be set aside? And is a unanimous vote required?

7. What is the difference between a Task Force, a Work Group, an Ad-Hoc Committee, and a regular Committee? Members of our Region feel there should be something in the SEZF Guideline differentiating them.
8. What is the beginning and ending of the SEZF fiscal year?
9. Why aren't there any practices or procedures specified for financials in the SEZF Guidelines? In addition, the following issues should be addressed:
 - Who are the signers on the bank account?
 - Who reconciles the bank account? (This should be someone other than a signer on the account.)
 - When is the budget sent out to be voted on, month year? Should there be a designated Zoom meeting to discuss questions about the budget before the SEZF?

Additional Questions from the CRSC:

- How may a Region join the SEZF? If another Region joins, would that add another SEZF meeting? If so, would it be a face to face meeting or a Zoom meeting? Would the donation change? When would they be added to the rotation? Please specify.
- Why isn't there an RD as Co-Facilitator or Alternate Secretary/Treasurer? (This would be to assist in an emergency or during SEZF meetings and would allow for someone to take minutes and facilitate the meetings.)
- The SEZF Zoom account who is the registered account holder for the SEZF Zoom account? Who updates the account? Who may use this account? Is it only the SEZF and the Regions that form the SEZF? May other Zones or Regions use the Zoom account with permission from the voting body, or from one Regions RD or AD? Please specify.

ILS,

Michele Johnsen, CRNA RD

Randy Thierman, CRNA AD

~~SEZF NA~~
~~Motion Form~~

Date: 7/25/2019

Motion By: CRNA

Seconded By: _____

Motion: To have the next SEZF meeting in Charlotte on 12/6/2019 – 12/8/2019

Intent: The Carolina Region has visited several facilities and is recommending the Fairfield / Residence Inn (dual property) located at 220 West Tyvola rd. The facility is two years old and conveniently located about five minutes from I-85 and the Charlotte Douglas Airport. There is a free shuttle service from the airport. The meeting room is about 1000 square feet and will be setup on Saturday in a classroom style (up to 45 seats) for the CAT workshop and in a U-shape style (up to 33 seats) for the SEZF Meeting on Sunday. An additional 560 square feet is available if you think we need it. There is a 65" LED monitor in the room for presentations and the CRNA will also provide a projector and screen if needed. The total cost for the rooms (Saturday and Sunday) will be \$700 plus 15.25% tax. Coffee is left in lobby until 11:00 and there is a 24 hour snack room.

There are several restaurants within walking distance (across parking lot) for lunch or dinner; Panera, Chipotle, Starbucks, What A Burger, etc.

There will be a choice of rooms (king or double) (regular or handicap accessible). The nightly rate is \$105 at the Fairfield side or \$115 for a studio suite on the Residence Inn side. We can do all one or the other or mix and match. All rooms come with breakfast and WiFi. The same rates are applicable for single, double and accessible room configurations.

Amendment: _____

Motion # _____ Housekeeping, SEZF or Guidelines (circle one)

* If SEZF Guideline change, please detail affected section & provide modified language

Status (circle one): No Second Withdrawn Tabled

Passed Failed

Vote: For _____ Against _____ Abstain _____