



December 8, 2019
Charlotte, NC

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Meeting Minutes

- 1. Meeting was opened at 8:00 am with the Serenity Prayer.**
- 2. Kristi read the traditions. Joel Read the Concepts.**
- 3. Reading of Mission Statement – Read by Christina**

The mission of the Southeastern Zonal Forum is to provide a regularly scheduled time and place where representatives of the member regions come together to further our primary purpose, "to carry the message of recovery to the still suffering addict", through service oriented discussions, workshops, events and task forces. The Southeastern Zonal Forum's primary function is to facilitate joint, multi-regional efforts that serve our member regions and are directly responsible to the Regional Service Committees within the zone.

4. Roll Call/Contact Sheet

Name	Position	Here	Phone No.	Email Address
Jeff P.	Facilitator	Y	954-850-0122	Jpaul095bv@gmail.com
Neal S.	Secretary Treasurer	Y	910-690-9862	neal@nsengineering.com
Harold H.	RD -Alabama NW Florida	Y	205-243-7854	handhsafetysolutions@gmail.com
Kelly S.	AD -Alabama NW Florida	Y	909-263-2300	navykel@gmail.com
Michelle J.	RD – Carolina	Y	864-481-0521	rd@crna.org
Randy T.	AD – Carolina	Y	704-904-3707	alt.rd@crna.org
Kristi- Beth	RD – Florida	Y	727-459-8905	kbfagen@gmail.com
Joel	AD – Florida	Y	518-461-1174	joel_bergman@msn.com
Bob D.	RD – Georgia	Y	404-591-0074	robertdabov@bellsouth.net
vacant	AD – Georgia	-		
Danny G.	RD – North Carolina	Y	973-931-6239	danny.gershman@gmail.com
Lucas V.	AD – North Carolina	Y	336-202-5485	mrlucas336@gmail.com
Kevin D.	RD – South Florida	Y	561-313-6557	darkstar33444@yahoo.com
Mat S.	AD – South Florida	Y	754-368-2212	goldcoastmat@gmail.com
Kevin D.	Web Servant	Y	561-313-6557	darkstar33444@yahoo.com
Lucas V.	H&I Taskforce	Y	336-202-5485	mrlucas336@gmail.com
Mat S.	PR Taskforce	Y	754-368-2212	goldcoastmat@gmail.com
Jonathon B.	BMLT Taskforce	Y	404-542-9363	jon.braswell@gmail.com

11/12 voting members present. Note: Only RDs and ADs are voting members

The following list is for interested members that will be blind carbon copied on official SEZF correspondence.

Name	Region	Email Address
Mark M.		csemark.office@gmail.com
Rose Marie B.	South Florida	hareodog@mindspring.com
Liz D.	Fund Flow Workgroup Facilitator	policy.chair@crna.org

5. Reports - SEZF:

- A. Facilitator – See attached
 - Planning is on-going for SZF/SEZF meeting in Dallas. Agenda is in the report.
 - Carolina Regions questions were answered – See attached
 - Still working on space for Zonal meeting at the Conference
 - Working on zonal report for the WSC
 - Minutes are attached from the virtual meeting of the zones
- B. Secretary/Treasurer – See attached
 - March Minutes were approved
- C. Web servant - verbal
 - Still having some issues with the website since it was hacked. Danny has offered to help.

6. Regional Reports:

- A. Georgia – See attached
 - H&I Strong
 - H&I meeting on zoom monthly
 - H&I distributed books from the East Coast Convention
 - Dept of Corrections Rep is coming to train for H&I certification for prisons
 - PR planning monthly zoom meetings
 - History Book project is still on-going
 - GRCNA is only allowing 700 people to register so register early
 - David moved to Alaska
- B. Carolina – See attached
 - Questions to the SEZF were handed out to RCMs
 - Doing multi-area CAR/CAT workshops
 - Looking into monthly zoom subcommittee meetings
 - Requesting pdf reader friendly SEZF minutes (Rose Marie and Neal to address)
 - Two proposals are being submitted
- C. Florida – See attached
 - Joel B is new AD
 - 23 areas including Bermuda, Trinidad and Tobago
 - Using Fellowship Development model
 - No subcommittees but do have resource coordinators
 - Criminal trial is upcoming for embezzler
 - GSR gathering is coming up
- D. South Florida – See attached
 - RSC impacted by hurricane that never arrived
 - SFRCNA delayed until November but still profitable
 - Mat is abreast of the FIPT
 - CAR workshops are planned and starting next week in Dania
- E. Alabama/NW Florida – See attached
 - Regional Assembly is planned
 - Convention in Greater Birmingham area went well

- Issues with H&I area committees
 - Thanks to East Coast Convention for books
 - PI/PR is vacant
- F. North Carolina – See attached**
- RSC meetings centrally located in Greensboro
 - Working on translations into Cherokee, IP #1 and key tags
 - Phonline on YAP is saving money
 - This is our largest donation \$1624.90
 - Planning on-line CAR polling
 - Planning online CAR workshops
 - CAT assembly is in Greensboro in March
 - Atlantic Beach convention is coming up

7. Taskforce & Workgroup Reports

- A. H&I Task Force – See attached**
- Had 1 call in summer with 2 regional H&I chairs
 - Plan to start monthly zoom meetings
 - Will pass along books from East Coast Convention
- B. PR Task Force – See attached additional needs report**
- Numbers are dwindling
 - Mat will be trying to dig up PR contact info for regional and area chairs. If RDs can help, it would be appreciated.
 - Always willing to field requests from the zone
 - Mat can be reached by email or phone
 - Additional Needs Survey was only submitted by the Carolina Region. Time has passed. No need to respond. Rose Marie's report is attached.
- C. BMLT Task Force – See attached**
- Updated to latest BMLT and YAP
 - Meeting exports sent to NAWS
 - Security is installed
 - Added root user for Spanish speaking for Georgia
 - Fixed some locations in Georgia
 - Working on merging root server for Florida into Zone root server
 - Request reimbursement to Danny for BMLT server
- D. Zonal Designee to WSC of the Future Workgroup – Verbal Report only.**
- The workgroup is completed. Results will be in the CAT.
- E. Fund Flow Workgroup – See attached**
- Proposal for prudent reserve will be submitted
- F. Communications Workgroup – See attached**
- Met three times
 - Settled on BEAM
 - Will do a test period till after WSC
 - Please log in to try <https://beam.sezf.org/login>
 - See item J under new business

8. Old Business

- A. Changes to SEZF Guidelines (Proposal 3 from March 2019 meeting) – Carolina region will not vote on any changes unless financial guidelines are included.
- B. Local Support Task Force – Leader Assignment. We are going to wait till next meeting because it might be affected by the additional needs workgroup taskforce vote.

9. New Business

- A. Meeting Rotation – Will be set at the conference. Lucas and Mat will discuss switching places after considering the meeting rotation workgroup's recommendations. (see March Minutes from Tampa for workgroup report)
- B. Create a process for zoom meetings to avoid overlapping (Communications Workgroup). Since we now have 3 accounts this should not be a problem. This will be tabled and removed from agenda.
- C. Zonal Video for 2020 WSC? Patrick has been assigned to help. He needs pictures.
- D. Four Questions in CAR (pages 28-32) Danny - How are the regions going to process the questions. Kelly, they have monthly meetings and will discuss this. Also, at the CAR/CAT workshop and at the GSR Assembly. Randy – Submit the tally sheets to the groups plus additional awareness. Kevin with the CAR workshop. Bob – provide link for individual submittals. Kristi – power points or similar additional information will be provided.
- E. Proposal 1 – Create a workgroup for SEZF financial guidelines. (See Carolina Report)
 - Passed unanimously.
 - Liz D. has been assigned as the workgroup leader. See page 2 for contact information.
 - Michelle, Danny, Jeff are interested, plus South Florida and Debbie from the Carolina Region.
- F. Proposal 2 – Create an additional needs workgroup. (take out the budget section) Send back to regions for a vote. See Carolina report and/or page 6.
- G. Proposal 3 – Prudent reserve proposal. No vote. Sent to the SEZF Financial Guidelines Workgroup.
- H. PR taskforce – Georgia is asking for financial support for the Rx Drug Abuse and Heroin Summit in Atlanta. A lot of discussion about how much money might be spent and how important it is to us. Georgia thinks a national event is important. The cost will be \$3000 minimum to attend. We would be asking the regions to fund their own travel. NAWS would provide literature. (Jeff and Neal to ask at the us zonal zoom meeting) A proposal will be brought to the Dallas meeting.
- I. What are we doing with the \$1000? – We decided not to send the money since Lone Star did not want it.
- J. Danny – How do we handle beam with interested members. Answer: possibly read only for members possibly let everyone participate in the conversations. More will be revealed after a few months trial.

10. Treasurer's Final Report (Verbal report at the end of the meeting of the current standing. This is not official and has not been consolidated)

Beginning Balance:	\$8199.08
Income:	\$1624.90
Expenses:	\$1697.35
Ending Balance:	\$8126.63

11. Open Discussion from Floor

- Michelle – Convention in Greenville, SC last week of Jan. USCANA

12. Plans for next meeting

- A. Dallas – See attached Flyer
- B. Nominations for Facilitator, Sec Treasurer and Web Servant for the election in the Mid-Summer Meeting.
- C. WSC – Set rotation. Jeff and Neal will zoom in.

12. Closed meeting at 12:08 pm

Summary of Proposals or Other Items That Require Action

1. Proposal #2 (page 5 Item 9.E. and Carolina Regional report page 39)

Proposal is as follows:

To create the Additional Needs Work group as a stand-alone task force (work group) not under any umbrella of another project-plan/workgroup or task force, such as PR or Local Support Services. ~~With a minimal budget to be determined and submitted in the next budget cycle.~~ The Additional needs work group has been creating and updating literature/guidelines which are being adapted to different regions and areas which is aiding the over 30,000 addicts in one region alone.

Intent

This would be beneficial for the regions and areas to have a stand-alone task force to be able to aid with treating the Blind/Visually impaired, Deaf/Hearing impaired and Physical disabled persons as equal members of NA.

2. Discuss with your regions the possibility of supporting the Rx Drug Abuse and Heroin Summit (see page 5 Item 9.H)
3. Bring back nominations for Trusted Servant positions
4. Please send photos, videos or any other information to Patrick for our video presentation at WSC 2020 (see page 5 9.C)
webteamvchair@crna.org or
pjaudiomv@gmail.com

phone number: 508-939-1663

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FACILITATOR REPORT DECEMBER 8, 2019

Since our last meeting:

A response was prepared to the questions from the Carolina Region that was included in our last minutes. A copy of that response is included at the end of this report.

Neal and I attended the second zoom with the Admin Committee for the Southern Zone and the Delegates for the Lone Star Region to continue the discussion on the joint, zonal CAR/CAT workshop in Dallas on January 24-26, 2020. The following was discussed/decided:

Agenda for Weekend:

Friday:

Afternoon: PR Roundtable for Professionals

7pm - 10pm: Start CAR Review (Board motions will be facilitated by SZF Facilitator, and Regional Motions facilitated by SEZF Facilitator)

Saturday:

7am-8am: Recovery Meeting

8am - 8pm : CAT Review

Completion of CAR Review (after CAT has been completed)

Sunday:

8am - 9am (estimated): Start with joint meeting of SZF with SEZF

9am - : SEZF Meeting

We reaffirmed that the CAR and CAT workshops will be facilitated by the zonal facilitators.

All workshops will be available for participation via Zoom. Thank you to Danny for helping the Southern Zone make this happen.

Also, the Lone Star Region informed us that they have the cost of the weekend already covered. In Charlotte, we might want to discuss what to do with the \$1,000 we set aside at our last zonal meeting for our portion of that cost.

We set a time for a final zoom meeting to go over any last-minute details. That meeting will be held on Monday, January 17, 2020 at 7:30pm (Central). I should receive an updated flyer soon and will send that out to everyone when I get it.

In September, NAWS facilitated the first Virtual Meeting of Zones via Zoom. I reported to zonal participants on that meeting via email and am including that as another addendum to this report.

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In preparation for that meeting, I informed NAWS of the request (in March) from our zonal members concerning a virtual meeting of US Zones. A poll was done at the end of the September virtual meeting and as a result, a Virtual Meeting of US Zones has been scheduled to be held via zoom on December 16. The next Virtual Meeting for all Zones has also been scheduled by NAWS. That meeting will be held via zoom on January 4, 2020.

At our last meeting, I was tasked with asking Nick at NAWS if there was any plans to have zones with no unseated regions, participating (in any fashion) at the next WSC. This was his response: "Hi Jeff – I hope all is well with you.

In response to your question, we don't have the Conference week framed out, but at this time, there are no plans to involve non-Conference participants in any sessions. As I'm sure you'll remember, there is the option for zones to create short videos to show during the week, and time and space for zones to meet if they wish to.

Please let me know if you have further questions.
All the best,
Nick

Nick Elson
Project Coordinator
NA World Services"

At our last meeting, I was tasked with asking for NAWS Staff participation for the CAR workshop that was held yesterday. The World Board reported to me that having NAWS Staff facilitate such a workshop is not something they do, and designated Junior, as a member of the World Board to participate.

At our last meeting, I was tasked with asking NAWS for time and space at the next WSC for our zonal meeting. I submitted that request and am waiting on NAWS to finalize arrangements for the next World Service Conference.

NAWS recently sent us a Zonal Report Form for the Conference Report. The questions will be easily answered by Neal and myself. Once completed, I will send the report to all zonal participants for approval.

We need to discuss if we want to submit a zonal video to the 2020 WSC. If we do, we need to assign that task to someone. I've placed the item on the agenda for today's meeting.

In Service,

Jeff P

Addendum 1: Response to Carolina Region

<Please note that items in bold are the questions from the Carolina Region>

Questions pertaining to New Business:

1) Regarding the email sent out regarding about the reimbursement of the SZ: When the proposal was presented by the Southern Zone to go to Texas, it stated that the only cost would be food, lodging and travel for each regions RD/AD and the facilitator and secretary/treasurer of the SEZF. The CRNA is asking for clarification on an additional reimbursement to the SZ mentioned in the email. What is it for and what is the amount?

When the Southern Zone asked us at the Florida Service Symposium in March whether we wanted to collaborate with them on a joint CAR/CAT workshop, our zone asked me and Neal to meet with members of the Southern Zone to discuss the particulars of the event. I reported (via email) to all our participants on May 21, the following:

“We discussed the cost of the weekend. The Lone Star Region is paying for the hotel/meeting space (\$2,000). They are not asking for any reimbursement. Our July meeting agenda will also include a discussion of whether we want to reimburse the Lone Star Region for a portion of the meeting room costs.”

The Proposal from March that went back to our Regions to have the SEZF meet in Dallas in January 2020 did include the provision that any additional costs to our zone would require Delegate approval. Therefore, the Proposal in July to reimburse the Lone Star Region for the \$1,000 was required and did get delegate approval.

2) The CRSC Policy Committee saw the SEZF Articles of Incorporation on SUNBIZ. Article 4 directed us to see the By-Laws for an explanation of how the Directors are elected or appointed, etc. Where are the SEZF By-Laws?

When our zone adopted new guidelines in 2015 which created the need for a bank account, the SEZF was incorporated in the State of Florida. This was necessary in order to get a Federal tax id number as required by the bank. Since this corporation, and employer id number were done “for banking purposes” only, no By-Laws were created. This is a common practice in Florida. So, there are no By-Laws and no explanation for how Directors are elected. We use SEZF Admin members (the Facilitator and Sec/Treas) as “Officers” on our corporate filings with the State of Florida.

Questions pertaining to Local Support Service

3) Why start a new task force? Why do we need a Fellowship Development task force? (It seems like the SEZF already performs these functions)

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As noted in the answer to the next question, the decision to start a new task force was a result of zonal participants wanting to research the idea based on discussions in our zone over the course of the previous 2 (or so) years. When we define Fellowship Development as Outreach (or Local Support) it is a function that the zone had never performed previously. When the Alabama/NW Florida Region reported that basically half of their State had no NA, and they had very little ability to perform Outreach functions, it became more important to zonal participants to see if there was anything we could do to help. When we look at all the regions in our zone, we all seem to have pockets of geographical areas that have little to no NA. Some believe that the creation of a Local Support task force might help.

4) Can the Additional Needs workgroup be its own entity? Why should it go from under the PR task force umbrella to the Local Support Services umbrella? This is a service to all members and the Areas, Regions, and Zones.

At the December 2018 zonal meeting, a proposal was made to define Fellowship Development for our zone. An ad-hoc committee was created for that purpose. The Carolina RD was a member of that committee. When the ad-hoc committee met (via zoom), Additional Needs was discussed. It was felt by some members that the PR task force was a poor fit for Additional Needs. That led to the idea of having Additional Needs in a Local Support task force. There was no opposition to this idea in the ad-hoc committee, and there was no opposition expressed by the Additional Needs point of contact or by anyone else at the zone.

Additional Needs can be whatever the zonal participants decide it wants them to be. If the zone so chose, it could be a separate task force, part of the Local Support task force, or the PR task force.

Questions pertaining to SEZF Budget Concerns:

5) In the budget there was a \$2,000 amount for special events. However, nothing explains what is considered a special event. Also, who can bring an event to the SEZF? Regions in our Zone? Regions in other Zones? Other Zones? Please specify.

This item was precipitated by an event that happened in 2018. The PR task force investigated an event that was happening in Atlanta, the National Drug Abuse and Heroin Summit. The Georgia Region could not afford to attend the event and our zone agreed to a proposal by the PR task force to have the zone fund the participation by Georgia PR at that event. This budget item would be used if an occurrence such as this happened in our next budget cycle.

The term "special" in the case of the budget would include any event that is not included in the budget in another area. Specific proposals concerning a special event could come from anywhere; regions in our zone, regions outside our zone, other zones, or NAWs. But, only a participant at our zonal meeting could make the actual proposal. Any special event request would require approval of the voting participants at the SEZF.

6) The Facilitator and Secretary/Treasurer have a food per diem. Is the per diem based on the federal rate or is it a set amount? Please specify.

The per diem is based on the Federal rate for meals and incidental expenses, which is currently \$55 per day.

7) If the SEZF budget doesn't pass, how does the SEZF approve funding (for Zoom, Facilitator, Secretary/Treasurer, meeting locations, etc.)? What is the process/procedure?

The 2019-20 SEZF budget did pass at our July zonal meeting. But, if a SEZF budget didn't pass, each item that needed to get paid by the Secretary/Treasurer would have to be brought up at the zone as a proposal and then need to have a consensus in order for it to be paid. There is no process or procedure for this since it has never been an issue. Prior to August 2015 our zone had no expenses and no bank account. After the current guidelines were adopted in 2015, the budgets have always been adopted, so there's never been a need to have guidelines for unnecessary processes and/or procedures.

8) What is the procedure for the accounting of non-budgeted items? What is the limit of the amount where a proposal is to be sent back to the Regions for a vote?

Financial reports prepared by our Secretary/Treasurer includes a page with the current budget that includes budgeted and non-budgeted items. Non-budgeted items can be identified in that report as separate line items. They are shown as having expense amounts but no budgeted amount.

We have no guideline relating to dollar limits that require proposals to be sent back to the Regions for a vote. Currently, any item, regardless of amount, can be sent back to the Regions for a vote as long as there is consensus among the zonal voting participants to do so.

Questions pertaining to SEZF Guidelines/Policy Concerns:

9) Who is the voting body at the SEZF? This is not specified. i.e. "One vote per region."

In our current guidelines (last page, last sentence), the voting body is defined as Regional Delegates and Alternate Delegates (the guideline states: "CONSENSUS is reached when 80% of the RD's and AD's are in favor of a proposal/topic." One vote per region applies only to the SEZF Guidelines. Page one of our current guideline's states, "The member Regions must approve these guidelines unanimously before being enacted, amended, added to, deleted or changed in any way."

10) Why isn't there a chain of command specified in the SEZF Guidelines?

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While a chain of command isn't identified specifically in the SEZF Guidelines, it is implied in the third bullet point of our Mission Statement where it notes that the SEZF will conduct itself in accordance with the Twelve Traditions. As such, like all other service bodies in our fellowship, we are directly responsible to those we serve, and our leaders are but trusted servants. We do not govern.

11) What is quorum? Is there a quorum at the SEZF? If not, why not? What is the voting process? What are the parameters to fail or pass a proposal?

No quorum is specified in our current guidelines. The reason for this has been that it's never been an issue. As far as I can remember (and I was here and involved when our zone was created) there has never been an instance where our zonal meeting had less than 80% of our participants in attendance.

Our voting process and the parameters to fail or pass a proposal can best be expressed by quoting the CBDM process in our current guidelines:

"Consensus is defined as the decision-making process used by the SEZF in which discussion and compromise are used to reach agreement. For example, if a proposal /topic is introduced to change, or create a practice of the Southeastern Zonal Forum and consensus is not reached, the practice will continue as it currently stands or will not be implemented.

Procedure: Consensus Based Decision Making

1. Proposal / Topic is introduced.
2. The facilitator opens the dialogue. Begin with the maker of the proposal / topic.
3. Clarifying questions are taken. This is when questions are asked to ensure that all participants understand the proposal / topic. This is not the time for general discussion.
4. Facilitator asks for concerns or reservations (General Discussion). This is when modifications may be made to the proposal / topic in an effort to address expressed reservations or concerns.
5. Facilitator asks for Consensus

CONSENSUS is reached when 80% of the RD's and AD's are in favor of a proposal/topic."

The exception to this process would be items pertaining to the SEZF Guidelines as noted previously. The process would be the same, but the voting would be by region and would need to be unanimous.

12) How are proposals submitted? By whom should they be submitted? Regions in our Zone? Regions from other Zones? Other Zones?

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Proposals can only be submitted by participants in our zone, except for the Facilitator. That would be a Regional Delegate or Alternate Delegate from any of the six Regions in our Zone, by the Chair of any of our task forces, or by the Secretary/Treasurer. While others from outside our zone, or NA members (no matter where they're from) in attendance at our zonal meeting can submit ideas, it would still take one of the zonal participants to submit a proposal.

13) Members of our Region are suggesting that we have consistency by requiring an 80% approval vote for all items in the SEZF Guidelines. The only exception are the changes to the SEZF Guidelines themselves which require that any and all changes be sent back to the Regions for approval by only a unanimous vote.

The process that you describe is exactly the way our current guidelines state we do things now and how we've done things since the current guidelines were created in 2015.

14) When can the SEZF guidelines/policy be set aside? And is a unanimous vote required?

The SEZF guidelines/policy can be set aside when a proposal is made by a zonal participant to do so. It requires at least 80% in favor. A unanimous vote is not necessary. That is only required (as specified in our current guidelines) when guidelines are "being enacted, amended, added to, deleted or changed in any way." Doing something once does not change, enact, amend, add to, or delete a guideline unless such a proposal specifically states to do one of those things to the guidelines.

15) What is the difference between a Task Force, a Workgroup, an Ad-Hoc Committee, and a regular Committee? Members of our Region feel there should be something in the SEZF Guidelines differentiating them.

Here's how we've applied those terms to us: First off, we have no regular Committee's, so I'll disregard that part of the question. We've used the term "Task Force" to describe something committee-like. They have continuing tasks (or...tasks that don't have specified start and end dates). We've used the terms Workgroup and Ad-Hoc Committee interchangeably. They have specific tasks and are disbanded when that task is completed. When we had a zonal meeting at the 2014 WSC and decided to look at changing our guidelines (we had been operating under the original guidelines created when our zone was formed) we created a "Guidelines Workgroup" to do that specific job. In December 2018, when a proposal was made to specify Fellowship Development for our zone, the proposal defined it as an ad-hoc committee. So, both of those tasks, while specific and temporary were defined using different terms.

As with any guideline, if members of the Carolina Region feel there should be something in the guidelines that defines those terms, they should feel free to offer an addition to our guidelines that would do so.

16) What is the beginning and ending of the SEZF fiscal year?

For budgetary purposes, the SEZF operates under a two-year cycle, per our current guidelines. The budget gets submitted by the Secretary/Treasurer at our first meeting in odd numbered years and goes thru December 31 of the next even numbered year.

17) Why aren't there any practices or procedures specified for financials in the SEZF Guidelines? In addition, the following issues should be addressed:

- **Who are the signers on our bank account?**
- **Who reconciles the bank account? (This should be someone other than a signer on the account)**
- **When is the budget sent out to be voted on, month year? Should there be a designated Zoom meeting to discuss questions about the budget before the SEZF?**

I'd like to start the answer to this series of questions by giving my perception of our zonal guidelines over the years. This is based on my participation in the writing of our original guidelines when our zone was created, and as the Facilitator of our Zonal Guidelines Workgroup in 2014-15 that created our current guidelines. It was always intended that our guidelines be as simple as possible. This was a result of most of us coming from Regions that have thick policy packages that get created one day, and as soon as they get adopted, work begins immediately on revising them. So, for the most part, it has been purposeful that our guidelines are vague in a whole bunch of areas. We leave it up to our participants to show good judgement based on our combined experiences over many years of service.

While we have general guidelines on how our budget gets prepared, and one of the responsibilities of the Secretary/Treasurer is to "Keep accurate financial information in a clear and concise manner" we have no guideline on how financials get prepared other than that. We leave that up to our Secretary/Treasurer.

According to our current guidelines, the signers on the zonal bank account are the Zonal Facilitator and the Zonal Secretary/Treasurer. They are the only Officers we have.

The Secretary/Treasurer, a signer on the account, has been the one reconciling our bank account. He also submits that reconciliation as well as our bank statements in his report. If the Carolina Region feels this needs to be done by someone other than a signer on the account, they are more than welcome to make a proposal to do so.

As noted previously, our current guidelines state that the budget gets submitted by the Secretary/Treasurer at our first meeting in odd-numbered years. That has usually been in February. The obvious problem with this guideline as currently written is that we create a budget that includes the period that covers the beginning of odd-numbered years, but don't get to vote on that budget until some time in the middle of that odd-numbered year (in other words, we operate for seven months without a budget). The proposed guidelines intended to fix that error since it would move the submission of the budget to the middle of the previous

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(even-numbered) year and would be brought to a vote in the December of the even-numbered year. That would get a budget approved before the period of time that such a budget is supposed to cover.

Should there be a designated zoom meeting to discuss them? Yes, if the zonal participants feel that would be useful. No, if the zonal participants don't feel that would be useful.

Additional Questions from the CRSC:

18) How may a Region join the SEZF? If another Region joins, would that add another SEZF meeting? If so, would it be a face to face meeting or a Zoom meeting? Would the donation change? When would they be added to the rotation? Please specify.

The only guideline that we have that would handle this type of situation is the first bullet point in our Mission Statement which says, "The Forum is comprised of Regional Delegates and Alternate Delegates from within the geographical boundaries of the Southeastern Zone." While that states "geographical boundaries of the Southeastern Zone, it doesn't specify what those geographical boundaries are.

How a Region may join the SEZF would first be decided upon by the Zonal Facilitator, but the ultimate decision-makers are the Regions we serve. Personally, I've always operated under the principle of "you're a member when you say you are."

If another Region were to join, it wouldn't add another meeting to our cycle, it would just change the rotation. Since we meet 6 times (not including our meeting at the WSC) during our cycle, and a new Region would mean we had more than 6 Regions in our zone, not every Region in our zone would host a zonal meeting in every two-year cycle.

If the Regions in our Zone wanted to approve a change to our guidelines where we added another meeting to our rotation, it would also be left up to our Regions as to whether they wanted that additional meeting to be face-to-face or via Zoom.

I believe your question about donations to the SEZF is specific to the Carolina Region. I believe y'all base your donation to the zone on the budget for the cycle divided by 6. I don't think any of the other five Regions in our zone operate that way. They donate based on having funds in excess of their prudent reserve and donate what they feel they'd like to. So, your donation could change or stay the same depending on the conscience of the participants at your RSC (autonomy).

Per our current guidelines, the rotation of meetings gets set at our meeting at the WSC. If a Region were to join us before we set the rotation, they could get included in it. If they joined after our meetings had been set, they would have to wait until the zonal meeting at the following WSC.

19) Why isn't there an RD as Co-Facilitator or Alternate Secretary/Treasurer? (this would be to assist in an emergency or during SEZF meetings and would allow for someone to take minutes and facilitate the meetings.)

There are no alternate positions in our guidelines because we didn't want to have more participants that needed to get funded. There is no mention of an RD filling in because, for the first 20 years as a zone, an RD of the Region hosting the zone (we only met three times during a two-year cycle; once at the Florida Service Symposium, once at the WSC, and once in February before the WSC in Georgia (originally held in Macon (thought to be the geographic center of our zone), then in Atlanta)) would facilitate the zonal meeting. This was fine when our zone didn't do anything other than to report to one another on how our regions were doing. When we started to perform other services, it became difficult for an RD to wear two hats; facilitating the zonal meeting and representing the Region that they serve.

Again, if the Carolina Region feels it is necessary to create alternate positions, you should feel free to make a proposal to do so.

20) The SEZF Zoom account who is the registered account holder for the SEZF Zoom account? Who updates the account? Who may use this account? Is it only the SEZF and the Regions that form the SEZF? May other Zones or Regions use the zoom account with permission from the voting body, or from one Regions RD or AD? Please specify.

We completed a migration of a zoom account a few weeks ago. The new accounts are registered under the Southeastern Zonal Forum. All your other questions about access and use of those accounts have yet to be finalized. They will be worked on and submitted to our zonal participants for approval when completed.

I believe that answers all the questions submitted by the Carolina Region. If there were questions that I missed, please feel free to contact us and we will do our best to answer those as well. Please note that all the answers were prepared by our Zonal Facilitator and then reviewed by our Zonal Secretary/Treasurer.

Respectfully submitted,

Jeff P. – SEZF Facilitator

Neal S. – SEZF Secretary/Treasurer

Addendum 2: Virtual Meeting of Zones — 14 Sept 2019 —11:00 am – 1:00 pm

Present: Afri-can Zone, Asia Pacific Forum, Autonomy Zone, Brazilian Zonal Forum, Canadian Assembly, European Delegates Meeting, Latin American Zonal Forum, Midwest Zonal Forum, North East Zonal Forum, Plains States Zonal Forum, Rocky Mountain Zonal Forum, Russian-speaking Zonal Forum, Southeast Zonal Forum, Southern Zonal Forum, Western States Zonal Forum, Iran Region; **World Board members:** Tana, Tim, Jack, Irene, Paul, Yoel, Tali; **NAWS Staff:** Anthony, Becky, Travis, Nick, De Tana, World Board (WB) Chair, welcomed everyone and indicated that some other WB members were sitting in on the meeting to observe. She explained that the purpose of the meeting was for zones to get to know each other. The idea for the meeting came from the WSC of the Future Workgroup as a way for zonal forums to connect with, be inspired by, and collaborate with other zones. Tana noted that this was the first time that all zones and Iran were present at a meeting together. Tana explained that each zone would have four minutes to introduce themselves (6-8 minutes for participants being translated).

(Names of the participants who reported on behalf of their zones are underscored.)

Afri-can Zone: Joseph I, AZF Chairperson, and Suleiman S, AZF Vice-chairperson

- The AZF was created at a meeting in 2013 in Dar es Salaam, Tanzania, attended by delegates from 13 NA communities (and a WB member and NAWS staff).
- Zone name is based on the attitude, “yes we can.”
- The zone meets annually and by internet monthly.
- Developed vision statement in 2014: “That all addicts in Africa will have the opportunity to experience the NA message of recovery.”
- The AZF is committed to helping communities grow into structured regions that help achieve the zone’s mission and vision.

Asia-Pacific Forum: Hasib Y, APF Zonal Delegate, and Roger S, APF Chairperson

- APF geographically covers over 50% of the world population and eight time zones.
- There are 29 communities; only nine are seated at the WSC. Communities of the APF know huge cultural, political, and economic diversity.
- Approximately 2,300 meetings per week (plus Iran), ranging from over 500 meetings in Australia and Japan, 50 meetings in China, to just three or four meetings in some, and no meetings in others.
- Meet annually in February for four days in English.
- More than 35 languages spoken; numerous translations projects and a slowly growing number of IPs and booklets published, but still a lot of work to be done.
- Self-supporting from community contributions and merchandise sales at the APF meeting and convention and at the WSC World Market.
- Communities that cannot afford to send their delegates can get financial support from the APF.
- Workshops held in local community where annual meeting is held as part of FD efforts.
- Five-year strategic plan developed in 2015; has led to significant activity between annual meetings. Outcomes include establishment of the APF Convention, held every two years.
- Main challenge is lack of human resources, thus not able to work as quickly as would like.
- Next APF in Thailand in February 2020.

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Autonomy Zonal Forum: Merle S and Randy D, Autonomy Zonal Forum contacts

- Began as information-sharing and discussion-driven.
- Hosting region provided chair and secretary services.
- Hold two-day zonal meetings: first day a learning day, IDTs, fun activities at night; second day zonal business.
- Recently created two elected, funded positions: facilitator and secretary to establish consistency and allow all delegates to fully participate in the meeting.
- At a planning session in 2013, with information gathered from each region, identified and prioritized needs.
- Communication between regions and zone was the top need, so have added some internet meetings in between the zone's two face-to-face meetings per year.

Brazilian Zonal Forum: Raphael F, BZF Zonal Delegate, and Marco G, BZF Alternate Zonal Delegate (and Carlos P, interpreter)

- BZF is comprised of nine regions, five seated, four unseated.
- Geographically, Brazil is very large, which creates communications challenges.
- Meet biannually, at same time as national service office meeting.
- Currently have two positions—one for FD, one for PR.
- Have had some issues understanding the role of ZDs, so interested in hearing from other zones.
- Hold a service conference every two years.
- At most recent meeting, agreed the BZF ZD will take information to the WSC about service being done by the nine regions.

Canadian Assembly: Paul C, CANA Chairperson, and Roxanne K, CANA Vice-chairperson; Paul did the main reporting:

- CANA Started in the 1990s to bring regions together to discuss common issues.
- Comprised of five regions, 67 areas, with 1,400 meetings weekly.
- Meet annually for five days, in conjunction with the Canadian Convention of NA.
- Funded by areas, regions, members, groups, and annual convention.
- Two focuses: internally to share experience, strength, and hope to build a national community, and externally to build relationships with national agencies and the federal government.
- Participate in 6-8 national professional events per year.
- Bilingual national website, national phoneline and meeting list, and national public service announcement (PSA) campaigns.
- Project-driven with current projects including: social media PR work, French and English PSAs, telephone and online meetings, national awareness campaign, updating PSAs, translations for James Bay Cree and Inuktitut, and reaching out to treatment centers in the north.
- Roxanne read the CANA Vision Statement

European Delegates Meeting: Jimmy E, EDM Zonal Delegate, and Matthew J, EDM Alternate Zonal Delegate

- Started in 1984 as the European Service Conference and evolved to the name European Delegates Meeting in 1993 as the beginning of what the EDM is today.
- Comprised of 32-33 regions; 14-15 of regions are unseated. Some regions have only two home groups and 10-20 members; some (like the United Kingdom Region) have more than 1,000 meetings, so there is vast difference between regions.

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- 24-25 languages spoken in member regions, but EDM meeting is held in English, so there are some language challenges.
- FD takes place in various regions and areas: hold workshops on Traditions, Step work, sponsorship, service, etc.
- Started European PR efforts a couple years ago by addressing the European Parliament, and are assessing participation/presentation at professional conferences.
- The European Conference and Convention of NA (ECCNA) takes place each summer
- European Service Learning Days takes place every second year in a growing community to benefit the community.
- Holding monthly web meetings leading up to the WSC to discuss WSC issues to help regions prepare and be fully informed.

Iran Region: Ehsan R, Iran Regional Delegate, and Vahid P, Iran Alternate Regional Delegate

- Referred participants to the regional report for data.
- First NA meeting started 25 years ago in Iran; now more than 5,000 groups and about 25,000 meetings per week.
- The region uses the metro structure—groups, metro, area, region with 29 areas in the region.
- Women of Iran work together to carry the message to women seeking recovery.
- Hold meetings similar to regional assemblies with metro representatives because there are too many members to hold an effective regional assembly with 5,000 people.
- Regional service committee meets every two months over two days.
- There are many languages and cultures in the region, and there are challenges because so many languages are spoken in the region.

Latin American Zonal Forum: Andrea F, LAZF Zonal Delegate

- LAZF formed in 1993 at the WSC by and for member regions to continue growth of NA in Latin America, support unity, cooperation, and communication.
- Comprised of 26 regions from 21 Spanish-speaking countries and the Spanish-speaking Area of Southern California; Grande Sao Paulo (Brazil); and non-seated regions Cuba, Bolivia, Salvador, Honduras, and Paraguay.
- Meet every two years, including one at WSC, and have online meeting every six months.
- Have an executive committee, an independent human resource panel, and seven workgroups: newsletter, PR, FD, web/internet, translation, convention, policies and guidelines.
- Support Spanish translation of literature and service material, support LAZF FD to start NA where it doesn't exist, provide PR and H&I services.
- Work w/NAWS and other zones to coordinate services and FD.
- Did 130 workshops this year all over Latin America in our Recovery at a Distance program, using an online platform; includes nightly recovery meetings and service webinars Friday and Saturday nights.

Midwest Zonal Forum: Rick C and Blynn M, Midwest Zonal Forum Cofacilitators

- First met in 1987 at the WSC and held first meeting outside of WSC in 1992.
- Eight member regions: Chicagoland, Greater Illinois, Indiana, Metro Detroit, Michigan, Buckeye, Ohio, and Wisconsin
- Meet three times per year; hold local PR workshop on Friday, IDTs for local community on Saturday

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- Just held first multi-regional learning day, which will be every other year, rotating among member regions.
- Also participate in Multi-Zonal Service Symposium, coordinated by MZF, Plains States ZF, and Southern Zonal Forum and held every other year; next one September 2020 in San Antonio, Texas
- Website: www.mzfna.org

North East Zonal Forum: Dennis M, NEZF Vice-chairperson

- Formed after the 1982 WSC as a discussion body for regions to share issues and experience.
- Zone extends from Eastern Ohio to Maine and includes twelve seated regions holding 4,500 weekly meetings.
- Meet three times every two years in April and October, skipping the April session during WSC years. Meetings include—Fri and Sun: orientations, reports and business; Sat: IDTs, CAR/CAT workshops, and other.
- Now have a treasurer and funding.
- Talking more about what it means to be zonal forum and transitioning the idea of being a service-delivering body.
- Meeting bimonthly via web, including taking care of regular business virtually, which has been good.
- October 2017 formed an ad-hoc PR subcommittee assisted member regions in two professional presentations with New York State Office of Alcohol and Substance Abuse Services serving 800+ treatment providers.
- First strategic planning session held April 2019—three projects including FD (what could we do), services survey (what services could we provide), and video project to create informational video about what the NEZF is. Upcoming discussion on trusted servant development project.
- Officially adopted CBDM in April 2019, using the 2018 WSC process as a model.

Plains States Zonal Forum: Cindi B, PSZF Facilitator, and Barry B, PSZF IT Coordinator

- First established in 1995 by the MidAmerica and Iowa Regions, initially as a discussion-only body. At 1996 WSC, three other regions joined, in 1997, had first CAR workshop, and held first full day of workshops in 1998.
- Six regions, Best Little, Iowa, MidAmerica, Nebraska, OK, and South Dakota Regions, all in the middle of the US with geographic similarities: Most have one or two major cities and the rest of the region is rural.
- Meet two times per year, plus at WSC, and this year met at MZSS.
- PR was the focus for many years at professional conferences.
- 2012 began helping areas and regions host professional day on Friday before zonal forum meeting to provide PR and training for local members.
- Sponsorship behind walls is largest budgeted project; took about four years to completely launch and is now very successful
- Plains States developed the proposal for MZSS and invited other zones, has been very successful.
- Offer Zoom acct to member regions, areas, and groups to use; averaging 25 web meetings per month, sometimes more.
- Biggest challenge is funding—most comes from a couple regions that contribute consistently and a fundraiser at zonal events during zonal forum.
- There are currently no funded trusted servants.

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Rocky Mountain Zonal Forum: Gail W, and Carla W, RMZF attendees for this meeting

- RMZF is mostly a clearinghouse for information comprised of six seated regions.
- Meet twice per year, rotate location at each member region, and are exploring meeting more often virtually
- The zonal forum has no funding
- Web technician is elected
- At zonal forum meetings, Friday zonal business and then a local community event; Saturday includes IDT workshops, usually with attending World Board members.
- Challenges include apathy, a financial theft in one region, and communication challenges.
- A key feature of the zonal forum is that all participants get along really well, respect each other, share best practices, and help other regions figure out how to get where they want to be.

Russian-speaking Zonal Forum: Evgeny (Sim) K, RSZF Zonal Delegate and Alex E, RSZF Alternate Zonal Delegate

- Eight seated regions, seven unseated, spanning seven countries: Russia, Belarus, Abkhazia, Georgia, Azerbaijan, Kazakhstan, Kyrgyzstan
- More than 2,000 meetings weekly.
- Meeting together annually and virtually up to three times per month.
- H&I, PR, translations; literature coordination, phonline, zonal delegate team—about 30 trusted servants.
- Conduct FD, including at conventions; for example, more than 4,000 attendees at 2017 convention (and want to host WCNA).
- Trying to legalize financial situation, and in process of dealing with literature, which is now produced in Russia
- Organizing FD committee to reach out to nearby Russian-speaking countries as a zone.
- Next Russian-speaking zonal NA convention celebrating 30 years of NA in Russia will be in Kazan City in 2020

Southeast Zonal Forum: Neal S and Jeffrey P, SEZF Contacts

- Established 25 years ago, comprised of six regions, spanning five US states, and Bermuda, Bahamas, and Trinidad
- Past five years have developed workgroups: PR, H&I, and local support (which covers outreach and additional needs for members who are blind, hard of hearing, or have physical handicaps)
- Have many tech wizzes, so have implemented high-tech stuff like BMLT including YAP phonline application for very low cost.
- Challenge is a lack of unity on the purpose of the zone; parts of the zone are hesitant for zones to become another level of service, so not certain what direction the zone will be going.
- Joint zonal CAR/CAT workshop with Southern Zone in Dallas, Texas, in January

Southern Zonal Forum: Henry C, SZF Zonal Delegate and Staci H, SZFFacilitator

- Formed in the early 1990s, ten regions, eight seated in the central US
- Meet July, Oct, Jan discussion/topics meetings, solution-based discussion on topics formulated based on needs of region where meeting
- In WSC years participate in the MZSS
- Facilitate some local PR events and are developing FD component.

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- Use CBDM and allow consideration of all viewpoints. Primarily RDs and alternates attend, but all are welcome to participate.

Western States Zonal Forum: Laura B, WSZF Facilitator, and Dave T, WSZF Assistant Facilitator

- Started as a sharing session among member regions, with the hosting region serving as facilitator and note taker.
- A year ago elected admin body and asked member regions to make annual contribution to fund administrative body travel, website maintenance, and Loomio for communication and document posting.
- Thirteen seated member regions, including six California regions, Alaska, Arizona, Pacific Cascade, Region 51, Rio Grande, Sierra Sage, and Washington/Northern Idaho.
- Discuss prioritized projects, regional reports, NAWS update, provide workshops guided by hosting region's needs
- At most recent meeting, discussed envisioning our future, FD in zone, DRT/MAT, and service apathy. Created two workgroups: one on training, tech, and tools for RDs and ADs, covering technology platforms, virtual meetings, and outreach and FD tools; and another on guidelines regarding decision-making, how to keep guidelines updated and posted, budget, and how to best serve member regions' budgeting, and planning needs
- External workgroup to explore multizonal service with RMZF regarding providing services in rural areas.
- Next meeting at WSLD November in Seattle, and then next meeting in January in Las Vegas.
- The California Collaborative's aim is for California regions to collaborate and combine statewide services. It is not a part of the zone, but often meets during the WSZF meetings

Tana led an open discussion on two questions. Responses are summarized below:

◆ **What did you hear today that excited you or interested you?**

- How zones started and developed, how they operate, and how they've transitioned from being information-sharing to service-providing. X4
- Shared and differing challenges of all zones, regardless of their state of development X
- Use of technology...
 - BMLT/Yap X3
 - Online service meetings
 - Slack, WhatsApp, Loomio, other organization and communication apps
- Making WSC more manageable through use of zonal representatives—fewer people and cost
- Zonal forum meeting as a place for other service bodies to meet (like California Collaborative)
- We're making history with this meeting/excited to be here, interesting info. XXXXXXXXXXXXXXXX 😊

◆ **What would you like to hear more about?**

- Additional meetings to learn more about zones, zones' development and organization, and to develop bonds between zones X6
 - Structured face-to-face meeting of all zones at the WSC X2
- Zonal representation at the WSC. Ways to work with CAR/CAT within zones. Gathering the voice of unseated regions vs the voice of the entire zone or other processes? How to inform unseated communities about WSC business/issues. X5
 - MZF doesn't have unseated regions, so not sending ZD to WSC

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- CANA interested for years in zonal representation, but had no framework for that; now don't meet current criteria (all member regions are seated at WSC) to send a ZD to WSC
- EDM ZD and ZDA currently hosting monthly zoom webinars for EDM delegate teams and one other nominated member from each EDM region aimed at providing information and gaining a shared understanding of the CAR, CAT, and WSC. Gathering an EDM zonal conscience prior to WSC 2020. Some EDM regions have little or no experience working with the CAR and gathering conscience on motions etc. (from chat)
- BMLT/Yap—The Basic Meeting List Toolbox: open-source program that digitally standardizes NA meetings lists. Yap is a text-to-speech plug-in that works with BMLT to provide meeting info to callers and to integrate with NA phonline services (meeting search, connect to local helpline, etc.) X4 [For more on this topic, see the chat from this meeting, which is included at the end of these notes.]
- Projects being coordinated/topics being addressed by each zonal forum
 - How to prioritize and fund projects X2
 - Strategic planning
 - Step-writing behind the walls
 - Video explaining what zonal forum is
 - Online recovery meetings
 - Online service meetings, especially zonal meetings w/all regional delegates
 - How zones with rural-based communities are increasing participation
- How to approach regions regarding transitioning to a funded zonal forum
- Regular zonal meetings with their regional delegates
- Iran's structure/metro structure
- Communications/management tools: Slack, WhatsApp, etc.
- Multi-zonal collaborations
 - Have US zones discussed collaborating on services and/or combining of neighboring zones and services?

To assess participants' interest in possible future meetings, two polls were conducted:

1. Do you want to try to meet together again? Yes = 25
 - a. Regularly? **Yes = 24, No = 1**
 - b. If yes, how frequently would you like to meet?
**Quarterly = 15 (60%), Biannually = 9 (36%),
Annually = 0, Other (every other month) = 1 (4%)**
2. For US zones, are you interested in a meeting with all the other US zones for the purpose of discussing coordinated efforts among the United States zones?
Yes = 14 (87%), No = 2 (13%)

Before closing, Tana mentioned some other results of the WSC of the Future Project of particular interest to zones:

The Zonal Self-assessment Workshop is intended to help zones look at why they formed, what their needs are, and what more they want to accomplish. The workshop includes a basic planning activity, so zones that don't already use planning may find it useful as an introduction to strategic planning while for zones that already plan, it may be a way to feed into their existing planning process. The Russian-speaking and Rocky Mountain Zonal Forums, and the Canadian

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Assembly have already tried it out. Materials will be posted soon at www.na.org, and Tana asked that if zones do the workshop that they let the World Board know how the session went. Another tool for zones that came out of the Future of the WSC Project is a new zonal report form that zones can use to report to the WSC. It will help NAWS put together a one-page summary snapshot of each zone that can be compiled and used throughout the cycle. Tana said the new zonal reporting form will be sent to zonal forums soon and that it is hoped it will be completed and returned by mid-February, to be compiled for the WSC. And zones can still make video reports to share at WSC as well

Tana thanked everyone again for participating in this history-making meeting.

Meeting Chat

(most general greetings have been cut, and some comments have been transferred to body of notes)

Dennis M-NEZF Vice Chair: bmlt and yap are absolutely awesome—anyone needs help with that let me know and if i can't help i'll connect you to the tech wizzes jeff speaks of—lol

Jeff P-SEZF: Remember Dennis....we get a commission on the use of our tech geeks!! :)

Roger-APF Chairperson: BMLT is super cool—hoping to have it released in Aotearoa NZ quite soon—makes things WAY easier

Dennis M-NEZF Vice Chair: lol jeff—i'm one of the northeast tech geeks—got nny on bmlt and yap, transitioning our areas over to yap, and helping other regions as needed and able with installations

Jeff P-SEZF: That's awesome Roger. Good luck and best wishes {{HUGS}}

Jimmy EDM ZD: We have been using bolt in Sweden for many years now. Works pretty good.

Dennis M-NEZF Vice Chair: i'm not on the level of your tech geeks—but they are one of my resources in figuring things out:-).

i definitely encourage anyone that hasn't tried yap to look into it—can't think of a better phone service for na possible. i can save time on something that caught my ear – we weekly service workshops online by lazf and regular virtual meetings. yap also has the really awesome feature of automated meeting search by location by voice or even by text message. YAP is a fully functional automated phonenumber tool that plugs in the BMLT. It can route you to your local volunteers by location—or find you the next meetings happening by location—by text or by voice

Randy D-Autnomy Zone: does yap use live people to answer the phone lines?

Dennis M-NEZF Vice Chair: The volunteer side of YAP is extremely functional and is written specifically with NA volunteer phonelines in mind. The core part of YAP is automated. It is a program that runs. But for example, it has a volunteer routing section that if someone wants to talk to an addict, you say what city you are in and it will look up on the BMLT what area that city is in and route you to the volunteers in that city based on how that area has their volunteers set up

It also looks to the BMLT for meeting searches—because the vast majority of NA phonenumber calls really are meeting searches—and if someone wants to find a meeting on a yap phonenumber, they say or press that option, then say what city, and it looks up the meetings on the BMLT coming up closest to that location and reads them off to you on the phone—and if you call from a cell phone, it texts them back to you as well

You can also text a yap phonenumber a city or zip code and it will text you back the next meetings coming up. 315-847-3842 is the Northern New York YAP phone line. Will find meetings anywhere in New York State—and works to route you to local area hot lines based on where you are looking

Roger-APF Chairperson: Yap sounds really cool and I'm hoping we can explore that in NZ too:)

Dennis M-NEZF Vice Chair: I just got a message from an local area volunteer not long ago just grateful that he answered a call for help that was a really enthusiastic call spiritual.theory@gmail.com:: I am willing to help anyone on any of this and if its beyond me I will connect you to who can better help. I just

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helped set up a yap server for Kentucky—they haven't turned it on yet, but it will take next to no effort to turn it on at this point

But YAP's volunteer setup can be turned on or off for each service body—it can run off its own volunteer setup, or it can act as a forwarder to the already active local phonelines—so local service bodies don't have to do a thing or change a thing—they can just join as needed

There are also quite a few members passionate about helping get the BMLT online around the world and its plugins such as YAP—and as such there are many of us willing to help collaborate on getting it translated and working in more languages.

Tim-WB: Great meeting everyone. Thank you all!

Joseph Ike-AZF chair: great job everyone... TABLE WELL SET!!!!

Dennis M-NEZF Vice Chair: Absolutely—I am strongly in favor of a US Multi-Zone, even just for shared national PR efforts and collaboration. Still working on getting a NY State PR going – lol. Agreed Joseph

Paul C-CANA Chair: Thank you all so very much for your time and talent! Well done. Love & Hugs to all

Jack-WB: Thanks everyone! Great meeting!!!

Cindi B Plains States: Big love and hugs!!

Lib E-WB: thanks guys....

Paul-WB: Bye everyone—great to see you all!

Gail W-Rocky Mountain Zone: thanks everyone!

Roger-APF Chairperson: see you all next time:)

Travis-NAWS staff: thank you everyone!!

Irene C-World Board: Hugs to all

Merle S-Autonomy Zone: this was great. thank you all.



Southeastern
Zonal Forum



Secretary/Treasurer's Report to the SEZF

December 8, 2019 – Charlotte, NC

Minutes for approval from July 2019 in Huntsville were emailed August 5th.

The minutes will be approved as is or approved as modified today and will be placed on our website marked approved.

The SEZF zoom account was created per proposal 2.

We still have a \$1000 check to send to Lone Star Region. They said they don't want it. We need to decide what to do with the money set aside.

Attached is the current **Treasurer's Report** which includes income and expenses since the last report, the **Budget Tracking Summary** (tracks actual expenses to budgeted expenses throughout the cycle), and bank statements since the last statements provided.

In Service,

Neal S.
neal@nsengineering.com
(910) 690-9862



Treasurer's Report

December 2019 - 3rd Meeting - Charlotte, NC

Income

1
2
3
4
5
6
7
8
9
10

Date	Description	Income Category	Check Number	Amount
Total				\$0.00

Expense

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15

Date	Check Written To	Description	Budget Category	Check Number	Check Amount	Budget Amount
7/28/19	Jeff Paul			5021	\$799.20	
		Lodging Huntsville	3			\$243.20
		Travel Huntsville	2			\$446.00
		Per Diem Huntsville	4			\$110.00
9/9/19	Zoom	Zoom account	6	Bank Card	\$449.70	\$449.70
Total					\$1,248.90	\$1,248.90

Beginning Balance:	\$9,447.98
Credits (+):	\$0.00
Sub-Total:	\$9,447.98
Debits (-):	(\$1,248.90)
Ending Balance:	\$8,199.08
Net Income:	(\$1,248.90)

Monthly Bank Statement Consolidation	
Ending Bank Balance From Bank Statement	\$8,199.08
Outstanding Checks Total	\$0.00
Difference (\$0.00 means consolidated)	\$0.00



Budget Tracking

2019-2020 (December 2018-November 2020)

Income By Region				
Income Category	Income From	Income Budget	Income To Date	Remaining Budget
A	Alabama NW Florida		\$1,000.00	
B	Carolina		\$0.00	
C	Florida		\$3,000.00	
D	Georgia		\$0.00	
E	North Carolina		\$162.55	
F	South Florida		\$3,541.00	
G	Misc		\$0.00	
	Total	\$14,000.00	\$7,703.55	(\$6,296.45)

Income by Meeting				
Meeting		Projected	Actual	Difference
1		\$2,333.33	\$2,108.94	(\$224.39)
2		\$2,333.33	\$5,594.61	\$3,261.28
3		\$2,333.33	\$0.00	(\$2,333.33)
4		\$2,333.33	\$0.00	(\$2,333.33)
5		\$2,333.33	\$0.00	(\$2,333.33)
6		\$2,333.33	\$0.00	(\$2,333.33)
	Total	\$14,000.00	\$7,703.55	(\$6,296.45)

Expense				
Budget Category	Budget Item	Expense Budget	Expenses To Date	Expenses Remaining
1	Facility Cost of Zonal Weekends	\$3,000.00	\$959.05	\$2,040.95
2	Trusted Servant Travel	\$3,600.00	\$863.60	\$2,736.40
3	Trusted Servant Lodging	\$1,440.00	\$616.72	\$823.28
4	Trusted Servant Per Diem	\$1,320.00	\$330.00	\$990.00
5	Funding of NAWS or WB Participation	\$0.00	\$0.00	\$0.00
6	Technology	\$730.00	\$739.55	(\$9.55)
7	Legal and Accounting	\$125.00	\$61.25	\$63.75
8	Special Events	\$1,750.00	\$1,105.26	\$644.74
9	Bank Charges & Misc	\$35.00	\$0.00	\$35.00
10		\$0.00	\$0.00	\$0.00
11		\$0.00	\$0.00	\$0.00
12		\$0.00	\$0.00	\$0.00
	Total	\$12,000.00	\$4,675.43	\$7,324.57

Non-Profit Checking

PNC Bank



For the Period 06/29/2019 to 07/31/2019

Primary Account Number: 12-2207-6486

Page 1 of 2

Number of enclosures: 0

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Non-Profit Checking Summary

Southeastern Zonal Forum

Account number: 12-2207-6486

Overdraft Protection has not been established for this account.
Please contact us if you would like to set up this service.

Balance Summary

Beginning balance	Deposits and other additions	Checks and other deductions	Ending balance
9,285.43	162.55	799.20	8,648.78
		Average ledger balance	Average collected balance
		9,365.47	9,365.47

Deposits and Other Additions

Description	Items	Amount
Deposits	2	162.55
Total	2	162.55


Checks and Other Deductions

Description	Items	Amount
Checks	1	799.20
Total	1	799.20

Daily Balance

Date	Ledger balance	Date	Ledger balance	Date	Ledger balance
06/29	9,285.43	07/01	9,447.98	07/29	8,648.78

Non-Profit Checking

 For 24-hour account information, sign-on to pnc.com/mybusiness/

For the Period 06/29/2019 to 07/31/2019

Southeastern Zonal Forum

Primary Account Number: 12-2207-6486

Page 2 of 2

Non-Profit Checking Account Number: 12-2207-6486 - continued

Activity Detail

Deposits and Other Additions

Deposits

Date posted	Amount	Transaction description	Reference number
07/01	138.71	Mobile Deposit	072467503
07/01	23.84	Mobile Deposit	072467667

Checks and Other Deductions

Checks and Substitute Checks

Date posted	Check number	Amount	Reference number
07/29	5021 *	799.20	L071644746

Detail of Services Used During Current Period

Note: The total charge for the following services will be posted to your account on 08/01/2019 and will appear on your next statement as a single line item entitled Service Charge Period Ending 07/31/2019.

** Combined Transactions include ACH Credits, ACH Debits, Checks Paid, Deposited Item - Consolidated, Deposit Tickets Processed

Description	Volume	Amount	Requirements Met
Account Maintenance Charge		.00	Requirements Met
Combined Transactions	3	.00	Included in Account
Checks Paid	1	.00	
Deposited Item - Consolidated	2	.00	
Total For Services Used This Period		.00	
Total Service Charge		.00	

Non-Profit Checking

PNC Bank



For the Period 08/01/2019 to 08/30/2019

Primary Account Number: 12-2207-6486

Page 1 of 1

Number of enclosures: 0

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Non-Profit Checking Summary

Southeastern Zonal Forum

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Balance Summary

Beginning balance	Deposits and other additions	Checks and other deductions	Ending balance
8,648.78	.00	.00	8,648.78
		Average ledger balance	Average collected balance
		8,648.78	8,648.78

Deposits and Other Additions

Description	Items	Amount
Total	0	.00

Checks and Other Deductions

Description	Items	Amount
Total	0	.00

Detail of Services Used During Current Period

Note: The total charge for the following services will be posted to your account on 09/03/2019 and will appear on your next statement as a single line item entitled Service Charge Period Ending 08/30/2019.

Description	Volume	Amount	
Account Maintenance Charge		.00	Requirements Met
Total For Services Used This Period		.00	
Total Service Charge		.00	

For the Period 08/31/2019 to 09/30/2019



Primary Account Number: 12-2207-6486

Page 1 of 2

Number of enclosures: 0

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IMPORTANT ACCOUNT CHANGE FOR ALL BUSINESS ACCOUNTS WITH TREASURY MANAGEMENT SERVICES

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Rather than listing all the detail for all services, we would be happy to review with you the changes that are applicable to your account and to discuss other services and options that may address the evolving needs of your company. If you are interested, please contact Treasury Management Client Care (TMCC) at 1-800-669-1518

Among the changes that become effective January 1, 2020, Branch Initiated Wire fees will be impacted for Business Banking clients, including but not limited to the following:

The fee for OUTGOING BOOK TRANSFERS will be \$70.00 each.

The fee for DOMESTIC OUTGOING WIRE TRANSFERS will be \$90.00 each.

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The fee for INCOMING FED WIRES will be \$13.00 each.

The fee for WIRE TRANSFER MANUAL REPAIRS will be \$17.00 each.

The fee for WIRE COPIES will be \$20.00 each.

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For the Period 08/31/2019 to 09/30/2019
 Southeastern Zonal Forum
 Primary Account Number: 12-2207-6486
 Page 2 of 2

Non-Profit Checking Account Number: 12-2207-6486 - continued

Non-Profit Checking Summary

Southeastern Zonal Forum

Account number: 12-2207-6486

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Balance Summary

Beginning balance	Deposits and other additions	Checks and other deductions	Ending balance
8,648.78	.00	449.70	8,199.08
		Average ledger balance	Average collected balance
		8,344.14	8,344.14

Deposits and Other Additions

Description	Items	Amount
Total	0	.00

Checks and Other Deductions

Description	Items	Amount
Debit Card Purchases	1	449.70
Total	1	449.70

Daily Balance

Date	Ledger balance	Date	Ledger balance
08/31	8,648.78	09/10	8,199.08

Activity Detail

Checks and Other Deductions

Debit Card Purchases

Date posted	Amount	Transaction description	Reference number
09/10	449.70	9459 Debit Card Purchase Zoom.US 888-7999666 C	49720860064339459253

Detail of Services Used During Current Period

Note: The total charge for the following services will be posted to your account on 10/01/2019 and will appear on your next statement as a single line item entitled Service Charge Period Ending 09/30/2019.

Description	Volume	Amount	Requirements Met
Account Maintenance Charge		.00	Requirements Met
Total For Services Used This Period		.00	
Total Service Charge		.00	

For the Period 10/01/2019 to 10/31/2019



Primary Account Number: 12-2207-6486

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Number of enclosures: 0

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October is National Cyber Security Awareness Month

Do you know what to do if you receive a fraudulent email, text or phone call that appears to come from PNC? Forward the message to PNC at abuse@pnc.com. If you responded to a fraudulent text or email, clicked on a link, opened an attachment and/or disclosed personal information, immediately change your online banking password, using another device if possible. Then contact PNC Bank's Online Banking Team at 1-800-762-2035, select 1 for personal account or 2 for a business account, then select option 3.

Non-Profit Checking

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For the Period 10/01/2019 to 10/31/2019
Southeastern Zonal Forum
Primary Account Number: 12-2207-6486
Page 2 of 2

Non-Profit Checking Account Number: 12-2207-6486 - continued

Holidays Can Bring Increased Scams

Watch out for Phishing, Vishing, and SMiShing scams, which often increase during the busy holiday season. These scams target potential victims via email, telephone, and text message, and are social engineering attempts to harvest sensitive personal information or to install malware onto your computer or mobile device. If a message looks suspicious, do not respond to it and do not open attachments and don't click links. Forward the message to PNC at abuse@pnc.com.

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Balance Summary

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8,199.08	.00	.00	8,199.08
		Average ledger balance	Average collected balance
		8,199.08	8,199.08

Deposits and Other Additions

Description	Items	Amount
Total	0	.00

Checks and Other Deductions

Description	Items	Amount
Total	0	.00

Detail of Services Used During Current Period

Note: The total charge for the following services will be posted to your account on 11/01/2019 and will appear on your next statement as a single line item entitled Service Charge Period Ending 10/31/2019.

Description	Volume	Amount	
Account Maintenance Charge		.00	Requirements Met
Total For Services Used This Period		.00	
Total Service Charge		.00	

For the Period 11/01/2019 to 11/29/2019



Primary Account Number: 12-2207-6486

Page 1 of 2

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For the Period 11/01/2019 to 11/29/2019

Southeastern Zonal Forum

Primary Account Number: 12-2207-6486

Page 2 of 2

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		Average ledger balance	Average collected balance
		8,199.08	8,199.08

Deposits and Other Additions

Description	Items	Amount
Total	0	.00

Checks and Other Deductions

Description	Items	Amount
Total	0	.00

Detail of Services Used During Current Period

Note: The total charge for the following services will be posted to your account on 12/02/2019 and will appear on your next statement as a single line item entitled Service Charge Period Ending 11/29/2019.

Description	Volume	Amount	
Account Maintenance Charge		.00	Requirements Met
Total For Services Used This Period		.00	
Total Service Charge		.00	

MINUTES APPROVED 1/26/2020

From: [Robert Daboy](#)
To: [Neal Smith](#)
Subject: RD REPORT GEORGIA REGION
Date: Sunday, December 8, 2019 8:33:45 AM

RD REPORT GEORGIA REGION

OUR H&I IS GOING REAL GOOD

H&I IS MEETING MONTHLY ON ZOOM. We received 4 cases of Basic text from East Coast Convention, the Text were Distributed to 8 state Prisons.

Saturday we will have the Georgia Department of Corrections Representative come to our Region and

Do a training class for people who wish to get Certified to do H&I in STATE FACILITIES.

PR COMMITTEE IS ALSO PLANNING TO MEET MONTHLY THROUGH ZOOM

HISTORY BOOK TASK PANEL IS RUNNING FINE.

Planning for GRCNA 39 is going great .If you plan to attend they will only register 700 people

My RDA David W resigned his position and moved to Alaska. There are nominations coming To the RSC THIS coming weekend.

I would like to thank Joe B our CoFacilitator for all his help this weekend.

In loving Service

Bob D .

Sent from my iPhone

Carolina Region RD AD Team SEZF Report Charlotte, SC December 6-8, 2019

Good Morning Family,

We are pleased to be hosting the SEZF and hope everyone enjoyed the Saturday agenda. The CRNA RD AD team is looking forward to the first Zonal with WB CAR/CAT in Dallas, Texas on January 24 – 26, 2020.

CRNA last met in October with 18 of 21 Areas present. We had an awesome CRSC . The information referring to the CRSC questions to the zone were handed out at that time, we are awaiting any new questions pertaining to the results of the Ad-Hoc/Project plan workgroup's. Thank you to the SEZF for their response. CRNA RD AD team are preparing the CAR/CAT workshops with all the Areas for Multi Area workshops at this time. We voted unanimously to adapt the Additional Needs guidelines to CRNA.

Our CRSC sub-committees are well attended; the sub-committees are looking into being hosted via ZOOM along with face to face quarterly meetings, as well as possibly monthly Zoom meetings.

- CRNA has 2 (two) proposals attached Finance and Additional Needs.
- Has the SEZF Guideline Ad-Hoc committee been reformed to add the financial and any and all other items to it? Who are the members ?
- Since new SEZF guideline did not pass the resumes are due at the next SEZF in Texas correct?
- CRNA would like a PDF reader friendly file of SEZF minutes including the financials for our Region, please, for Blind /visual impaired members, on SEZF.org website or emailed to the RD AD team.
- Why is the December 2018 finances appearing for the budget cycle for 2020? March 23rd was first meeting stated on Treasurers report in the March 23rd minutes, which would make that prior cycle information.

Wishing all a very Happy Holiday Season and looking forward to see you next year.

ILS

The Carolina Region RD AD Team
Michele Johnsen, CRNA RD
Randy Thierman, CRNA AD

MINUTES APPROVED 1/26/2020

Proposal: Finance

Maker: Carolina Region NA

Date: December 8, 2019

Proposal is as follows:

To create a work group/task force to develop SEZF Financial Guidelines with SEZF Guidelines.

Some of the Finance section of guideline may include but not limited to:

- What is the Fiscal year beginning and ending dates?
- Procedure for reporting by treasurer? Budget vs Actual, budget tracking summary?
Nothing is stated in SEZF guidelines referring to how reporting is done so same issues that were last cycle may re-occur.
- Practices and procedures for treasurer?
- End of fiscal year and budget cycle financials will be reported by (date).
- Who reconciles account?
- Do checks require two signatures? Specify.
- When is the budget sent out for approval?

Intent :

A financial practice and procedure will allow the SEZF to have transparency and consistency, also may aid in the SEZF guidelines approval.

MINUTES APPROVED 1/26/2020

Proposal: Additional Needs

Maker: CRNA

December 8, 2019

Proposal is as follows:

To create the Additional Needs Work group as a stand-alone task force (work group) not under any umbrella of another project-plan/workgroup or task force, such as PR or Local Support Services. ~~With a minimal budget to be determined and submitted in the next budget cycle.~~

The Additional needs work group has been creating and updating literature/guidelines which are being adapted to different regions and areas which is aiding the over 30,000 addicts in one region alone.

Intent

This would be beneficial for the regions and areas to have a stand-alone task force to be able to aid with treating the Blind/Visually impaired , Deaf/Hearing impaired and Physical disabled persons as equal members of NA.

MINUTES APPROVED 1/26/2020

Florida Regional Delegate Report

Date: December 8, 2019

I would like to welcome Joel B as the new Florida AD. Joel and I have served together in the Florida Region's Human Resources Panel and we work together beautifully. Our skills complement one another.

The Florida Region cover 23 areas in Florida from Tallahassee east to Jacksonville south to West Palm Beach and westward across the state to Sarasota and all parts northward, we also have areas in Bermuda and Trinidad and Tobago. There are 21 active areas. We continue to support services in the Florida Region using a Fellowship Development model. We no longer have subcommittees, but we have Resource Coordinators for PR, H&I, Technology and Corrections. IT and PR have alternate resource coordinators as well.

We are a working region with project plans suggested by the membership through Area Support and Fellowship Development sessions. FD and HRP work together to staff the workgroups.

We are still awaiting the outcome of the criminal trial for our previous special worker who allegedly embezzled monies from our Regional Service Office.

We have planned several CAR/CAT workshops around our region with several of our areas combining efforts to hold Multi-Area workshops.

We are in the process of planning our biennial GSR Gathering.

The topics chosen by the RCMs of the Florida Region for the gathering are:

- 1) Effective GSR Starter Kit
- 2) Meeting Etiquette
- 3) Recovery Orientated Service or Service Oriented Recovery
- 4) Fulfilling Commitments
- 5) Finding Your Niche in Service

We look forward to attending and participating in the combined Zonal CAR/CAT Workshop in Dallas.

In grateful service, Kristi-Beth and Joel.

MINUTES APPROVED 1/26/2020

From: [Kevin D](#)
To: [Neal Smith](#); [Jeff Paul](#)
Subject: SFR Report
Date: Sunday, December 8, 2019 8:50:04 AM

The last two RSC cycles have been impacted by the hurricane that never was. SFR CNA delayed until November, but still made a profit. Coincidentally, the RSC account is below prudent reserve. A planned PR billboard has been tabled until better times. Mat has been dutifully keeping the RSC up to date on the FIPT. We have planned a series of CAR workshops including this upcoming weekend in Dania. All are invited. Low 80's - high 70's. Maybe a little rain.



ALNWFL Region
Narcotics Anonymous

12/8/2019

Hello Everyone from Alabama Northwest Florida Delegate Team;
First I would like to thank God for allowing me to be here clean and in recovery, and it's always good to participate in my recovery. Not much to report on today except that there is a lot of activity to come before we head to the WSC in April.

Important Dates:

- **February, 29th, 2020 - ALNWFL Regional Assembly – Montgomery Al.**

The Regional Assembly will be held in Montgomery, Alabama February 29th, 2019, contingent on us being able to secure the facility that we normally use. Since 2020 is a cycle year, the RA will focus on the CAR and CAT. This is a forum where RCM's, GSR's and any interested members of Narcotics Anonymous can attend and participate.

The Greater Birmingham Area had it's convention last month and there was great participation from members in the area.

We are experiencing some issues with several areas H&I committee. It's not that the services are not being carried out, but we are experiencing not have an actual H&I chair, however, the committees do have Panel leaders for the facilities we service.

The PI/PR position at Region is still vacant. We will be accepting nominations for all open positions which include the filling of a new AD since Kelly will automatically move into the RD position in June, 2020. My time is winding down.

We would like to thank the East Coast Convention for the donation of basic text to our region.

Looking forward to all the CAR/CAT activity leading into the conference. That is all for now.

Harold H. RD
ALNWFL

MINUTES APPROVED 1/26/2020

From: [Danny Gershman](#)
To: [Neal Smith](#)
Subject: NC Region report to the SEZF
Date: Sunday, December 8, 2019 9:30:53 AM

North Carolina Region Report to the SEZF December 8th, 2019 (Charlotte, NC)

9 areas, 159 groups, 361 meetings. We meet quarterly typical in Greensboro, NC. Our next RSC meeting will be February 1, 2020 in Greensboro, NC. After that we meet a week before the WSC on April 18th, 2020.

The region has met once (10-27-19) since the zone last met in July in Madison, AL

The region formed an Adhoc Literature Translations Committee (or LTC) for the purposes of facilitating translation into Cherokee. We are working directly with NAWS and have completed a first pass of the glossary. Our LTC is working with the Cherokee Language Consortium (Eastern and Western Band of Cherokee) to help develop new words that do not exist for some of the terminology in feeling and spirit of the NA language. IP#1 is actively being translated now. The white key tag is awaiting approval by Cherokee speaking members of NA. We are looking for members who are fluent.

Our regional phone line continues to operate well on Yap. We are seeing increased call volume overall on the North Carolina Statewide phonenumber. Many areas are starting to publish this number instead of their local number. Our projected cost for this year is about \$675, which is 750% savings since the project started. This is evidenced by our largest donation to the zone in several years. Our Region voted to move to the Zonal Yap server which will happen over the course of the next few months.

We plan to do online polling again (with the QSM plugin for Wordpress) for our group CAR tallies again this year. This allows us to quickly export all the results as an Excel sheet and calculate vote total. When we get paper tallies, we plug them into the online tally so there is a single funnel of votes. And for the first time an online CAR workshop on February 9th from 10a-1p. We have two areas that have scheduled CAR workshops. We have an online schedule of CAR workshops and deadlines <https://ncregion-na.org/2020-workshops>.

Our Regional CAT Assembly is scheduled for March 28, 2020 in Greensboro, NC. We will take votes on the CAT and gather additional conscience

Upcoming conventions in our region:
January 24-26th, 2020. DEICCACNA The Road Home 11, Atlantic Beach, NC, theroadhomena.org.

We donated \$1624.90 to the SEZF.

TFLMS,
Danny G
RD North Carolina Region

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From: [Lucas Vee](#)
To: [Neal Smith](#)
Subject: hni task force report
Date: Sunday, December 8, 2019 10:44:58 AM

Greetings and Salutations,

Approximately a year ago the zone asked for the creation of a hni task force. the intent was to have a space for members, areas, and regions to share information. the intent is similar to the pr task force. we have had communication with members who have stated interest. we had one call in the summer with two regional hni chairs and myself. thanks to carolina region for allowing space yesterday for a workshop. we had a robust discussion about hni efforts across the zone. consensus was that we will start hosting a monthly zoom meeting. information will be shared about the january call. have also brought box of books from east coast convention from former carolina region hni chair. am giving to carolina delegate team.

ils, lucas
mrlucas336@gmail.com

MINUTES APPROVED 1/26/2020

SEZF NA Additional Needs Report Dec 2019

Hello all!

The Additional Needs Workgroup has completed and distributed the newly created Blind/Vision Impaired and Deaf/Hearing Impaired guidelines. It has been shared on SEZF. If you have not received a copy, please feel free to contact me for a copy, to include in PDF form.

Vision Impaired: We learned that there were problems in how one was to obtain alternative book length literature. The group decided that instructions on how to obtain this literature should be included on the Vision guideline. First, they wanted to test the procedure. There were several challenges. We sent an email -reviewed prior to sending by trusted servants to include Zone – to NAWS and the WB to address the problems, to include attitude and “case by case” basis. Two results have come about so far:

1. NAWS will now add a line to Recovery Literature on the NA.org site that will have a link to email for alternative literature accommodation.
2. Becky agreed to be the POC for the Additional Needs Workgroup. The original suggestion was for us to write to the general mailbox, but the workgroup did not find that acceptable or expedient.

We will continue to work with NAWS to make the accommodation more seamless.

We are presently working on Outreach guidelines for Blind/Vision Impaired and Deaf/Hearing Impaired. Our goal is to enable PR to more successful reach this addict population.

Please remember: Conventions must have an ASL interpreter. Several places across the country have decided it was “not in the budget” and told that the Deaf members had to pay for their own interpreter. This is not acceptable by ADA law and by our own Traditions and Spiritual principles. For further understanding how this would adversely affect the Convention, NA as a whole and the hotel, please contact me.

Additionally, could Convention committees please remember to include a main speaker that has Additional Needs? As to date, no Convention speaker has spoke that is Deaf, Blind or physically disabled.

Also, could those providing Events please keep in mind accessibility. Many events are not all inclusive. We understand that there will be events that are not, but if they are balanced with events that are accessible, that would be greatly appreciated.

In Loving Service

Rose Marie B.

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From: [Jonathan Braswell](#)
To: [Jeff Paul](#); [Neal Smith](#)
Subject: BMLT Task Force report and receipts
Date: Sunday, December 8, 2019 9:27:36 AM
Attachments: [DigitalOcean Invoice 2019 Jan \(3588275-406173216\).csv](#)
[DigitalOcean Invoice 2019 Apr \(3588275-407961798\).csv](#)
[DigitalOcean Invoice 2019 Aug \(3588275-410707225\).csv](#)
[DigitalOcean Invoice 2018 Dec \(3588275-390751728\).csv](#)
[DigitalOcean Invoice 2019 Feb \(3588275-406752074\).csv](#)
[DigitalOcean Invoice 2019 Jun \(3588275-409013473\).csv](#)
[DigitalOcean Invoice 2019 Jul \(3588275-409813954\).csv](#)
[DigitalOcean Invoice 2019 May \(3588275-408482074\).csv](#)
[DigitalOcean Invoice 2019 Nov \(3588275-412609962\).csv](#)
[DigitalOcean Invoice 2019 Mar \(3588275-407348415\).csv](#)
[DigitalOcean Invoice 2019 Oct \(3588275-411854230\).csv](#)
[DigitalOcean Invoice 2019 Sep \(3588275-410869761\).csv](#)

Neal, I have attached CSV exports for each of the charges from DigitalOcean for this year. It is \$6 per month. Danny has been paying for this from his personal credit card, and needs to be reimbursed \$72 for the year. I think we should get that swapped out for the zonal credit card - let me know how you would like to proceed.

Jeff, the BMLT Task Force report is below.

SEZF BMLT Task Force Report, December 8, 2019

Since our last meeting:

1. Meeting exports for all regions (except for the South Florida Region) have been sent to NAWS monthly, most recently two weeks ago.
2. We have upgraded to the latest version of the BMLT Root Server, 2.14.5.
3. We have upgraded to the latest version of Yap, 3.5.0.
4. All of the latest security updates have been installed on the server.
5. A new user was added to the root server for Atlanta's spanish speaking meetings.
6. It was reported that a couple of meetings in the Georgia region had incorrect location information (latitude/longitude) associated with them. We fixed these.
7. Restarted conversations with Ezra and Colin from the Florida Region about merging their root server into the Zonal root server.

Danny G has been paying \$6/month for the hosting of the server on his personal credit

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card. We should move that over to the zonal credit card, and get Danny reimbursed a total of \$72 for the year. I will provide receipts so that Danny can be reimbursed.

Please let us know how we can serve you (questions, presentations, technical assistance, etc).

Thank you for letting us serve,

Jonathan Braswell

jon.braswell@gmail.com

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The Fund Flow Guideline workgroup met yesterday. Many things were discussed, but we were tasked with making a recommendation regarding fund flow. The workgroup is submitting the following proposal:

The SEZF shall set a prudent reserve equal to one half of the approved budget. Any excess funds will be forwarded to NAWS.

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SEZF Communications Working group

12/08/2019

Status Report

1. Communications workgroup was chartered during last zonal meeting. The objective of the group was to evaluate methods to improve communications between SEZF participants and report findings during the December SEZF meeting.
2. Working group met 3 times between the last Zonal meeting and December. We started with using Discord by creating a group for SEZF communications. Various members joined including members outside of the SEZF. During the first meeting we came to consensus on the purpose and scope of the working group and discussed various software and applications to evaluate.
3. At the second meeting we agreed to use a new open source web-based application called BEAM which is in early Alpha development. The working group registered and join BEAM and began to initiate communication on various topics. BEAM is connected to BMLT and members who join will be associated with a Service body. For example, when I (Kelly S.) joined I associated as the Alt-Delegate (AD) with the Alabama NW Florida Region. Other members of the working group joined, and we began to communicate on various topics.
4. The location for BEAM is <https://beam.sezf.org/login>
5. Recommendations to the SEZF:
 - a. All members of the SEZF are invited to register, log in, and associate with a service role and service body.
 - b. Select method to receive BEAM messages: Email (SMS is under development)
 - c. Post or respond to communication
6. CAR/CAT motions and the upcoming multi zonal meeting in Dallas will provide an opportunity to utilize this tool to improve and increase SEZF participants communication. The working group will continue to meet monthly to evaluate performance and enhancements. Recommend continue participation with BEAM between the multi-zonal meeting in Dallas and the WSC in May.
7. Continued use/evaluation of BEAM for SEZF participants will be requested at the SEZF following WSC 2020. Any member is welcome to join and participate in the Communications Working Group.

ILS,
Kelly S. AD ALNWFL Region
SEZF Communication Working Group Participant



**SOUTHEASTERN
ZONAL FORUM**



**Are Coming to the Lone Star Region
January 24-26, 2020
Irving, Texas**

Hotel Information:

The Westin Dallas Fort Worth Airport

4545 W. John Carpenter Freeway

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Telephone: 1 (888) 627-8617 or (972) 929-4500

Book your group rate for Southern Zonal Forum

<https://www.marriott.com/event-reservations/reservation-link.mi?id=1560450614812&key=GRP&app=resvlink>

Guest Rooms will be \$109.00 per night. Please note, rooms are subject to applicable taxes.

Shuttle service available from DFW to Hotel

Reservations by attendees must be received on or before Friday, January 10, 2020

Friday PR Roundtable for Professionals – Time-TBD

**Saturday Recovery Meeting – 8:00 am
(CAR)-Conference Agenda Report - TBD
(CAT)-Conference Agenda Track – TBD**

Sunday Zonal Business

**Contacts Southern Zonal Staci H. 972-922-9961
Southeastern Zonal Jeff P. 954-850-0122**