



January 26, 2020

Dallas, TX

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Joint Session Meeting with Southern Zonal Forum and Southeaster Zonal Forum

- 1. Meeting was opened at 8:00 am with the Serenity Prayer**
- 2. Joanie read the Traditions**
- 3. Harold Read the Concepts**
- 4. Introductions (went around the room) approximately 50 people plus 4 on zoom**
- 5. Regional Reports**
 - A. Alabama/Northwest Florida (See Attached)**
 - Convention in Decatur
 - Assembly for car workshop
 - H&I issues with the chair
 - Need PR and AD
 - B. Arkansas**
 - 6 active areas and 1 loner group attend RSC
 - Region struggles moving towards project-based service delivery
 - Convention moved to every other year for financial reasons
 - How do we grow NA in Arkansas? Arkansas fellowship is shrinking
 - An area asked for seed money for convention. Under consideration
 - PR and outreach are strengths
 - Upcoming convention in Port Smith Arkansas
 - C. Bluegrass Appalachian**
 - New area from rural West Va. Total areas is 7 now
 - Several areas now have phonelines
 - Coordination with Ketuckiana They can zoom in workshops
 - H&I and PR are combined with Kentuckiana
 - Regional meets monthly some on zoom some face to face
 - D. Carolina (See Attached)**
 - 21 areas
 - No new questions for the zone regarding finances
 - Adapted guidelines from the additional needs workgroup
 - Going to online voting for the first time
 - Want pdfs on website to be able to be read by blind readers
 - E. Florida (See Attached)**
 - 23 areas 21 are active
 - No subcommittees but have resource coordinators
 - FD and HRP find members for workgroups
 - Special worker is still waiting on trial for embezzlement
 - 3 CAR/CAT workshops are planned
 - GSR biannual gathering is coming up
 - Joined zonal BMLT
 - FRCNA is coming soon

- F. Georgia (See Attached)**
 - 18 active areas
 - PR participated in gay pride and black gay pride
 - Work still going on the Georgia history book
 - GRCNA 29 - 750 people max after that you will be turned away
 - Working with Ga dept of corrections
 - Prisons are going to tablets so books may be an issue
- G. Kentuckiana**
 - Region is strong
 - Convention is coming up
 - They meet every other month
 - Area is struggling with no chair and asked RSC for help
- H. Lone Star**
 - 8 areas going strong
 - Concept workshops being held, and CAR/CAT workshops scheduled
- I. Louisiana**
 - Doing well most positions filled
 - Outreach does road trips
 - 9 areas
 - New Orleans convention is coming up
 - NA bus signage campaign
 - Switched to YAP
 - CAR/CAT workshops coming up
- J. Mississippi**
 - Doing well
 - New RD/AD team
 - Trusted servant assembly with workshops is coming up
- K. North Carolina (See Attached)**
 - 9 areas meet quarterly
 - Ad-hoc translations for Cherokee IP #1 first and white tag
 - Phonline on YAP 700% savings with YAP
 - Online voting
 - First online CAR workshops
 - 5 CAR workshops scheduled
 - CAT Assembly
- L. Red River**
 - Lost 2 areas and now down to 1 area
 - Region and area are held at the same time and they are lacking resources
 - Need PR work to help growth
 - Area is strong and hosting Texas convention
 - CAR/CAT workshops are being held
 - Not seated but talk about it and understand why they are not seated. They are a strong region but would like to vote directly, but lone star does carry their voice

- They are in favor of zonal seating
- M. Show Me**
 - Regional assembly for CAR workshop
 - Regional website with BMLT is new and up
- N. South Florida (See Attached)**
 - 18 areas
 - Online voting but accept paper ballots
 - Regional CAT assembly
 - CAR workshops on going
 - PR is strong found that advertising does not work but people presenting works best
 - Jails using tablets
- O. Tejas Bluebonnet**
 - 11 areas going well
 - Like the rural service toolbox
 - Planning workshops
 - Several conventions coming up
 - Trying to use zoom for workshops
 - Got help from the North Carolina region for online voting
 - MZSS is coming
 - Adopt an inmate program works well
 - New radio PSA contact if interested
- P. Volunteer**
 - VRC 37th year but need better guidelines making good progress
 - HOT area has outreach had good training session.
 - Used rural co-op worked great
 - Has motion in the CAR and offered to be in anybody's workshop

6. Workgroup/Task Force Reports

- A. H&I – SEZF – Verbal only**
 - Every 3rd Sunday there is a zoom meeting for best practiced
 - Kevin Lucy to put link on website
- B. PR/Fellowship Development – SZF**
 - Not sure what to call the workgroup leader, maybe liaison
 - No official position yet. Elections are coming up
 - Have had 3 events so far for training
 - 84 people at professionals panel yesterday they were a little over budget
- C. PR – SEZF (See attached)**
 - Meet 3rd Tuesday every month
 - Project plan for video training
 - Joint meeting with NEZF
- D. BMLT – SEZF (see attached)**
 - YAP is updated
 - Security patches have been installed

- The zone is now on a single zonal server after Florida merged
- NAWS has the most up to date meeting information from the zone
- E. Additional Needs – SEZF (see attached)**
 - IP #26 is 20 years old and needs updating
 - Workgroup is going strong
 - ASL white book is under NAWS translation review
 - Vision and hearing impaired guidelines
 - Workshops at SF service symposium
 - Outreach guidelines
 - Only 3 meetings with ASL
 - Trying to work with conventions to provide services
 - Thurs and Saturday zoom meeting and its on na.org
- F. Fund Flow Workgroup – SEZF**
 - Everyone resigned
- G. Communications Workgroup – SEZF**
 - Email doesn't work
 - Beam was chosen
 - BMLT is a great example it has been around 10 years
 - A short demonstration was provided
 - Not working on it because of the conference but will continue after the WSC
 - Question. How is it different than email? Email is not centralized. Beam is a centralized database.
 - Question. Why Beam and not WhatsApp or other similar? Because it was developed by addicts for addicts.
 - Question. Please explain again. Benefit is that people are registered with a service body and can still get an email or text message if they like.
 - Georgia assigns emails for all Georgia service positions.

7. Discussion

- A. NEZF Proposal for 2020 WSC see attached**
 - CAT proposal
 - Lack mechanism to move new business forward
 - How to bring new business ideas into the CAT
 - Trying to develop multizonal collaboration for motions
 - There needs to be a better path and consensus building
- B. Nationwide BMLT presentation**
 - 875 service bodies with 26,000 meetings
 - It is extending worldwide
 - Western states adopted yesterday
 - 40 servers worldwide
 - TOMATO was developed to create a single server
 - YAP for single statewide number for phoneline
 - Danny did a YAP demo
 - Moving forward – Accountability? Funding? Who is responsible?

C. 2022 Joint Zonal CAR/CAT workshop in Southeastern Zone (Atlanta) – unanimous consent

- All are invited

8. End Joint Meeting; Break out into separate zonal meetings at 10:00

2nd Session SEZF after Joint Session 10:30

1. Serenity Prayer
2. Reading of Mission Statement – Read by Kelly

The mission of the Southeastern Zonal Forum is to provide a regularly scheduled time and place where representatives of the member regions come together to further our primary purpose, "to carry the message of recovery to the still suffering addict", through service oriented discussions, workshops, events and task forces. The Southeastern Zonal Forum's primary function is to facilitate joint, multi-regional efforts that serve our member regions and are directly responsible to the Regional Service Committees within the zone.

3. Roll Call/Contact Sheet

Name	Position	Here	Phone No.	Email Address
Jeff P.	Facilitator	Y	954-850-0122	Jpaul095bv@gmail.com
Neal S.	Secretary Treasurer	Y	910-690-9862	neal@nsengineering.com
Harold H.	RD -Alabama NW Florida	N	205-243-7854	handhsafetysolutions@gmail.com
Kelly S.	AD -Alabama NW Florida	Y	909-263-2300	navykel@gmail.com
Michelle J.	RD – Carolina	Y	864-481-0521	rd@crna.org
Randy T.	AD – Carolina	Y	704-904-3707	alt.rd@crna.org
Kristi- Beth	RD – Florida	Y	727-459-8905	kbfagen@gmail.com
Joel	AD – Florida	Y	518-461-1174	joel_bergman@msn.com
Bob D.	RD – Georgia	Y	404-591-0074	robertdabov@bellsouth.net
Joe	– Georgia	Y		oack123@gmail.com
Danny G.	RD – North Carolina	Y	973-931-6239	danny.gershman@gmail.com
Lucas V.	AD – North Carolina	Y	336-202-5485	mrlucas336@gmail.com
Kevin D.	RD – South Florida	Y	561-313-6557	darkstar33444@yahoo.com
Mat S.	AD – South Florida	Y	754-368-2212	goldcoastmat@gmail.com
Kevin D.	Web Servant	Y	561-313-6557	darkstar33444@yahoo.com
Lucas V.	H&I Taskforce	Y	336-202-5485	mrlucas336@gmail.com
Ramone	PR Taskforce	Y		
Jonathon B.	BMLT Taskforce	Y	404-542-9363	jon.braswell@gmail.com
Rose Marie	Additional Needs Taskforce	Zoom		hareodog@mindspring.com
Pat	WSC Video	N	508-939-1663	pjaudiomv@gmail.com

11/12 voting members present. Note: Only RDs and ADs are voting members

The following list is for interested members that will be blind carbon copied on official SEZF correspondence.

Name	Region	Email Address
Mark M.		csemark.office@gmail.com

4. Additional Regional Reports

A. Carolina – Blind reader can't read spreadsheets converted to pdf

- Ask Rosemarie

B. Georgia wants zoom information – Jeff will get it to them

5. Reports - SEZF:

A. Facilitator – See attached

- Zones were responsive to BMLT in the US zone meeting
- Questions for zonal report input

1. Is your zone undergoing any changes? If so, please describe?
 - a. Additional needs
 - b. Becoming functional service body delivery
 - c. Have officers
 - d. Used zoom
 - e. One BMLT root server
2. Does your zone have successes that you want to share with other zones?
 - a. See above
3. Does your zone have questions or concerns it would like to ask for help with from other zones?
 - a. Fellowship Development/outreach
 - b. Best practices
4. What other information about your zone would you like to share with Conference participants?
 - a. Interzonal collaboration

B. Secretary/Treasurer – See attached

- December Minutes were approved

C. Web servant – Verbal report only

- Website was rebuilt
- Patrick is interested in being Web servant

D. Additional task force reporting

- PR would like new contact list
- PSA's using snapchat to hid identities
- Do we want to end BMLT? No ask Jonathon

6. Old Business

A. Changes to SEZF Guidelines (Proposal 3 from March 2019 meeting)

- Tabled waiting on Carolina Region

- B.** Zonal Video for 2020 WSC
 - Patrick is waiting on submissions
- C.** Creation of Additional Needs Task Force (Proposal 2 from December 2019 meeting)
 - Unanimous consent
- D.** Prudent Reserve Proposal (Proposal 3 from December 2019 meeting; referred to Financial Guidelines Workgroup)
- E.** Task Force Leader Assignments
 - Randy is fund flow taskforce coordinator, Jeff, Michele and Debbie
 - PR Ramone
 - H&I Lucas
 - Additional needs Rosemarie
 - BMLT coordinator – Johnathon
 - 1. Need some guidelines with a plan moving forward after Jonathon

7. Nominations/Elections

- A.** Nominations – Zonal Facilitator
 - Jeff Nominated

Requirements

1. 8 years continuous clean-time
2. Previous service experience in NA at the Area, Regional, or Zonal level
3. Ability to lead a meeting and guide the workgroup
4. Knowledge of webinar technology, and the ability to conduct electronic meetings.

Responsibilities

1. Is the single point of accountability and primary contact for the Southeastern Zone
2. Facilitate all regular meetings of the SEZF
3. Set the agenda in writing and make it available to all participants at the meeting
4. Co-signer on the checking account
5. The Zonal Facilitator will request participation from NAWS as needed
6. Will appoint a project leader to any projects agreed to.

- B.** Nominations – Zonal Secretary/Treasurer
 - Michelle Nominated

Requirements

1. 8 years continuous clean time

2. Previous service experience as a Secretary and a Treasurer of a committee or subcommittee in Narcotics Anonymous at the Area, Regional, or Zonal level

Responsibilities

1. Keep accurate financial information in a clear and concise manner
2. Present complete written and oral report at each zonal meeting
3. Prepare copies of bank statements with a written report
4. Maintains physical custody of the checkbook, receipts, reports and electronic records of the treasury
5. Co-signer on the checking account
6. Is responsible for obtaining a tax ID number
7. E-mail minutes to zonal participants within 14 days of the close of the zonal meeting.
8. Seek regional web servant assistance to keep website and hosting site current.

C. Nominations – Zonal Web servant

- Patrick Nominated

Web Servant Guidelines:

1. The web servant is an elected member of the Southeastern Zonal Forum but does not need to be present to be elected.
2. The web servant is a non-voting member of the Southeaster Zonal Forum and is fully aware of all zonal activities.

8. New Business

A. NEZF Proposal (if necessary)

- Do we have time to get back to our regions? Yes
- Need time to digest information
- How does it help? Answer: It provides collaboration

B. Zonal Report to WSC

C. Do we want to ask other zones to attend our multi-zonal workshop most likely in Atlanta?

- Consensus was to ask all zones
- Budget is a huge consideration
- Ask at the next zonal collaboration meeting
- Is a translations an issue?

- Proposal (tabled): To invite all zones to Atlanta for the multi-zonal CAR/CAT workshop January 28th-30th, 2022. We will ask for an RSVP either 6 months or a year prior. Funding will be discussed.
 1. Ask Joe to gather information for having it in Atlanta
 2. We want to ask US zones and Canada
 3. We want to start informing all zones
 4. We want to ask at the multi zonal zoom meeting
 5. We want to talk it up at the conference

9. Treasurer's Report (Final after the meeting verbal report)

Beginning Balance:	\$8126.63
Credits:	\$583.33
Subtotal:	\$8709.96
Debits:	\$1845.95
Ending Balance:	\$6864.01

10. Open Discussion from Floor

- A. Neal to ask financial question after review from the zone

11. Plans for next meeting

A. WSC

- Meeting Rotation for next cycle
- Multi-zonal CAR/CAT meeting

12. Meeting closed at 12:04

Summary of Proposals or Other Items that Require Action

Need direction on NEZF proposal

Please Send Pictures to Pat for the Zonal Video!

Elections are in July please take back the nominations to your Region

FOR APPROVAL



ALNWFL Region
Narcotics Anonymous

1/26/2020

Hello Everyone from Alabama Northwest Florida Delegate Team;

First I would like to thank God for allowing me to be here clean and in recovery, and it's always good to participate in my recovery. Not much to report on today except that there is a lot of activity to come before we head to the WSC in April. Our RSC was cancelled due to inclement weather, so my report is pretty much the same as last time.

Important Dates:

- **February 14-16, 2020 – Out of The Darkness Convention – Decatur, Al**
- **February 29, 2020 – ALNWFL Regional Assembly – Montgomery, Al**
- **March, 20 -22, 2020 – Mobile Area Convention, Mobile Alabama**
- **April, 16 -20, 2020 – Panama City Beach, Florida**

The Regional Assembly will be held in Montgomery, Alabama February 29th, 2019, contingent on us being able to secure the facility that we normally use. Since 2020 is a cycle year, the RA will focus on the CAR and CAT. This is a forum where RCM's, GSR's and any interested members of Narcotics Anonymous can attend and participate.

The Montgomery Area had it's convention, Free At Last, last week and there was great participation from members in the region.

We are still experiencing some issues with several areas of the H&I committee. It's not that the services are not being carried out, but we are experiencing not have an actual H&I chair, however, the committees do have Panel leaders for the facilities we service.

The PI/PR position at Region is still vacant. We will be accepting nominations for all open positions which include the filling of a new AD since Kelly will automatically move into the RD position in June, 2020. My time is winding down..

Looking forward to all the CAR/CAT activity leading into the conference. That is all for now.

Harold H. RD
ALNWFL

FOR APPROVAL

**Carolina Region RD AD Team
SEZF Report Dallas Texas
January 23rd-26th, 2020**

Good Morning Family,

First, thank you all for the awesome participation at Decembers 2019, CAR SEZF weekend. We are so excited to be present during the first dual Zonal-WB CAR CAT Conference of 2020. The CRNA RD AD team is looking forward to bringing the information back to our CRSC, April 1st, 2020.

CRNA last met in January with 16 of 21 Areas present. We had an awesome CRSC . The information referring to SEZF minutes was handed out at that time, we have not received any new questions pertaining to the results of the Ad-Hoc/Project plan workgroup's. Thank you to the SEZF for their response. CRNA RD AD team are preparing the CAR/CAT workshops with all the Areas for Multi Area workshops at this time. We voted unanimously to adapt the Additional Needs guidelines to CRNA. The CRNA proposal past to have Additional Needs as its own Task force, at the CRSC. Also, the SEZF Guidelines with the financial information added will be voted on a sent out for approval in April.

Our CRSC sub-committees are well attended; the sub-committees are looking into being hosted via ZOOM along with face to face quarterly meetings, as well as possibly monthly Zoom meetings.

Since the new SEZF guideline did not pass the resumes are due at this SEZF in Texas correct?

- CRNA would like a PDF reader friendly file of SEZF minutes including the financials for our Region, please, for Blind /visual impaired members, on SEZF.org website and/or emailed to the RD AD team.

Wishing all a very Happy WSC-2020 conference cycle and looking forward to seeing you all in April in Woodland hills California.

ILS

The Carolina Region RD AD Team

Michele Johnsen, CRNA RD and Randy Thierman, CRNA AD

FOR APPROVAL

Florida Regional Delegate Report

Date: January 26, 2020 The Florida Region cover 23 areas in Florida from Tallahassee east to Jacksonville south to West Palm Beach and westward across the state to Sarasota and all parts northward, we also have areas in Bermuda and Trinidad and Tobago. There are 21 active areas. We continue to support services in the Florida Region using a Fellowship Development model. We no longer have subcommittees, but we have Resource Coordinators for PR, H&I, Technology and Corrections. IT and PR have alternate resource coordinators as well. We are a working region with project plans suggested by the membership through Area Support and Fellowship Development sessions. FD and HRP work together to staff the workgroups. HRP asks for members of our region to complete volunteer forms and interview potential trusted servants for positions and standing workgroups. We are still awaiting the outcome of the criminal trial for our previous special worker who allegedly embezzled monies from our Regional Service Office. We have facilitated 3 CAR workshops around one at the RSC and 2 at multi area CAR functions. 2 of these workshops were also accessible by Zoom. We have 2 other workshops planned one in Greater Orlando/Hartland areas on Feb. 15, 2020 and one on Feb. 22, 2020 which is multi area and will take place in St. Pete. These may be accessed by Zoom as well but more will be revealed. We are in the process of planning our biennial GSR Gathering. The topics chosen by the RCMs of the Florida Region for the gathering are: 1) Effective GSR Starter Kit 2) Meeting Etiquette 3) Recovery Orientated Service or Service Oriented Recovery 4) Fulfilling Commitments 5) Finding Your Niche in Service .

The Florida Region has finally decided and voted to join the Zonal BMLT. We are also preparing for FRCNA 39 Living the Dream which will be held at the Rosen Shingle Creek from July 2 through the 5th. For more information go to FRCNA.com

In grateful service, Kristi-Beth and Joel.

FOR APPROVAL

From: [Robert Daboy](#)
To: [Neal Smith](#)
Subject: GEORGIA RD REPORT
Date: Sunday, January 26, 2020 8:34:13 AM

GEORGIA RD REPORT

We have 18 active Areas in the Georgia region. All is well
PR

Participated at Gay Pride and for the first time they helped with Black Gay
Pride, The West End Helped with this .

GEORGIA NA HISTORY BOOK

The Georgia History book is going fine, They are compiling Material.

Still no date projected for projects

Completion .

Georgia Regional Convention GRC 39

Feb 20-23 2020

Me and Joe B will be doing a Car and

Car workshop at the Convention we

Have a 3 hour time Block.

Nominations will be accepted for all Regional positions except RD , I have
another Year .

H&I is going good ,we had Representatives from the Georgia Department of Corrections ,do a
Certification work shop to get people certified so they can do H&I meetings in State Prison

.Thanks to the east Coast convention we have Placed 485 6th

Edition Basic Text in Georgia Prisons .

In loving Service

Bob D

Sent from my iPhone

FOR APPROVAL

From: [Danny Gershman](#)
To: [Neal Smith](#)
Subject: North Carolina Region Report
Date: Sunday, January 26, 2020 10:34:52 AM

North Carolina Region Report to the SZF/SEZF January 26th, 2020 (Irving, TX)

9 areas, 159 groups, 360 meetings. We meet quarterly typical in Greensboro, NC. Our next RSC meeting will be February 1, 2020 in Greensboro, NC. After that we meet a week before the WSC on April 18th, 2020.

The region has not met since the zone last met in December in Charlotte, NC

The region formed an Adhoc Literature Translations Committee (or LTC) for the purposes of facilitating translation into Cherokee. We are working directly with NAWs and have completed a first pass of the glossary. Our LTC is working with the Cherokee Language Consortium (Eastern and Western Band of Cherokee) to help develop new words that do not exist for some of the terminology in feeling and spirit of the NA language. IP#1 is actively being translated now. The white key tag is awaiting approval by Cherokee speaking members of NA. We are looking for members who are fluent.

Our regional phone line continues to operate well on Yap. We are seeing increased call volume overall on the North Carolina Statewide phoneline. Many areas are starting to publish this number instead of their local number. Our projected cost for this year is about \$675, which is 750% savings since the project started. This is evidenced by our largest donation to the zone in several years. Our Region voted to move to the Zonal Yap server which will happen over the course of the next few months.

We plan to do online polling again (with the QSM plugin for Wordpress) for our group CAR tallies again this year. This allows us to quickly export all the results as an Excel sheet and calculate vote total. When we get paper tallies, we plug them into the online tally so there is a single funnel of votes. And for the first time an online CAR workshop on February 9th from 10a-1p. We have five areas that have scheduled CAR workshops (our first one was last weekend in Greensboro Area). We have an online schedule of CAR workshops and deadlines <https://ncregion-na.org/2020-workshops>.

Our Regional CAT Assembly is scheduled for March 28, 2020 in Greensboro, NC. We will take votes on the CAT and gather additional conscience

In December we donated \$1624.90 to the SEZF.

I want to say that fact that we came together for Zonal Collaboration. We discussed this idea at MZSS3 in Omaha, Nebraska November of 2018 and it actually happened.

TFLMS,
Danny G
RD North Carolina Region

FOR APPROVAL

From: [Mat Swenson](#)
To: [Kevin D](#); [Jeff Paul](#); [Neal Smith](#)
Subject: South Florida RSC report to Zone
Date: Sunday, January 26, 2020 7:42:14 AM

Thank you to SZF for hosting us. This was a great event.

Our PR and H&I continue to be both well attended and active. The multi-regional helpline has been a great success, Thank to Florida region for collaborating on that with us. We have already begun the conversation to look into switching to YAP and away from grasshopper which wasnt really designed for what we are doing with it. PR is also looking into billboards around the region and we hope to have that up and running soon. H&I has had a big focus on supporting Gold Coast area with a sponsorship behind the walls project.

Our region got much tighter financially than we are used to, our regional convention had to be moved at the last minute due to a hurricane that didn't end up hitting us, and one of our larger area events (keys spiritual retreat) hasn't happened for 3 years now due to the location being wiped out by a hurricane Irma, as ell as the other area with the largest convention spending some time adjusting how they handle fund flow. Thi appears to have stabilized again and we are back to a more comfortable place.



SOUTHEASTERN ZONAL FORUM

Public Relations

SEZF/SZF Collaborative Weekend, Task Force Explanation and Report January 26, 2020 Dallas Texas

What:

The Southeastern Zonal Forum PR Task Force's primary function is to facilitate joint, multi-regional efforts that serve our member regions PR Efforts and are directly responsible to the Zonal Forum. The objective is to build communication throughout the PR efforts of the member regions, and Areas, and to assist regions in furthering their PR goals.

Who:

Task force membership is comprised of Area and regional PR trusted servants and interested members. The task force itself also includes the following trusted servants:

Facilitator: Ramon

Facilitates meetings using CBDM so should have experience with CBDM. Assists with scheduling of meetings with other required personnel. works with secretary to set agenda for meetings. Is responsible for recording Zoom meetings. Works with SEZF Liaison to appoint project leaders with agreement of the Task Force. 2-year term Elected in July of odd numbered years. Is responsible for Zoom login and hosting of all Zoom meetings of the task force. Provides Zoom login to Project leaders when necessary.

SEZF Liaison: Forgot his name

May be elected by the task force but should be ratified by the Zonal delegates. Prepares and submits task force reports for meetings of the SEZF. Assumes responsibilities of the Facilitator in his or her absence. Assumes responsibility of Secretary in their absence. Assists with scheduling of meetings with other required personnel. Suggested to be a seated delegate of the SEZF, but not required. Writes and arranges for all proposals that need to be brought to the SEZF. Is not a funded position to the SEZF. 2-year term Elected in September of even numbered years.

Secretary: Open

Keeps updated and accurate records of Task Force Zoom meetings. Works with Liaison to keep updated contact information of PR Contacts throughout the zone. Prepares invites and reminders for Task Force meetings in conjunction with the Liaison and Facilitator. Secretary elected in November of even numbered years.

Project Leaders: Varied

Appointed by Facilitator and/or Liaison when a project is approved and created by the Task force or assigned to the task force by the SEZF. Is responsible for planning and implementation of the project. Should create A Project plan with timeline to be approved by the Task force. Will facilitate any Project meetings needed to complete the tasks assigned to the project group. Will submit any funding requests to the Liaison to be requested by the SEZF, these funding requests must be approved by the Delegates at the SEZF.



SOUTHEASTERN ZONAL FORUM

Public Relations

Past completed projects of the task force:

By design the task force has been strictly supportive and reactive.

Additional Needs Project group:

Lead by Rose-Marie B. This has been an ongoing project pretty much the entire time the task force has existed. We are excited that they will likely be becoming their own task force during this weekend, but also sad to see them go. Rose will be providing a separate report.

NC Professional day Project Group:

Lead by Thomas the PR Chair of North Carolina Region, this was a very successful event that included about a dozen professionals, including treatment organizations and non-prophets. Nationwide Opioid and RX Conference: We financially supported GA Region's attendance at this event. All reports show this was a successful event, with lots of interest by national organizations, also resulted in the creation of a new H&I meeting outside our zone. A ton of literature given away.

Current and future projects:

The last two Zoom meetings have been attempts at planning. So far, this planning has created some positive results, but is an ongoing process. In December we decided to explore possible ways to increase collaboration with other nearby Zones. To Achieve this, we changed our meeting time to be one hour before the monthly meeting of NEZF PR, allowing us a better chance to attend their meetings, and making it easier for them to come to ours. This proved to be a very good decision, at the first meeting on the new schedule we had quite a bit of crossover between the two, and a new project plan was unanimously adopted by both.

The new project plan begins with light strategic planning by both zones, soliciting idea's from within the zones for Workshops, training videos, and informational video's that we can record together and make available for our fellowship. These idea's will then be prioritized by the project group and then production of these videos can begin. We also found out that there is already a large amount of video's like this available out there already. So, we will be able to use some already created and limit the amount we will need to record ourselves.

We have begun the staffing of this project group already and would certainly welcome interested parties that wish to get involved. We would request the RD's of our zone to seek input from your regions, and member Area's on what they would like to have created for them. Although our scope would be in PR matters, Idea's that are outside our area of expertise can be turned over to the other existing Task Forces, Work Groups, and committees within our zones and I'm sure someone will run with the idea.

We would also like to thank the southern Zone for hosting us this weekend, and for allow us to be of service during the Friday PR Event, I hope it was a successful event. And we look forward to continuing to work with you guys in the future.

A Loving servant of NA

FOR APPROVAL

From: [Jonathan Braswell](#)
To: [Neal Smith](#); [Jeff Paul](#)
Subject: SEZF BMLT Task Force Report
Date: Sunday, January 26, 2020 9:16:31 AM

SEZF BMLT Task Force, January 26, 2020

Summary

Everything is working, NAWS has the latest meeting information from our zone, and Florida is moving to the Zonal server.

Details

- Exports of the meeting data, with the exception of the South Florida Region (at their request), have been sent to NAWS monthly. They were last sent to NAWS on January 19, 2020.
- The latest versions of Yap (3.6.2) and the Root Server (2.14.6) are running on the server.
- All security patches have been installed on the server.
- The Florida Region has passed a motion to move from their regional Root Server to the zonal Root Server. We are working with Ezra from Florida Region to assist the region and member areas with the migration. Tentatively, the cut-over date for Florida Region is March 21. After the Florida region has merged, all of the SEZF member regions will be using the Zonal Server.

Thank you for letting us serve!

Jonathan B, BMLT Task Force Coordinator

FOR APPROVAL

SEZF Additional Needs Report Jan 26 2020

Good morning all! My name is Rose Marie and I am an addict. I am the Additional Needs workgroup chair for the SEZF.

NA Literature IP 26 Additional Needs and the Additional Needs Resource Information booklet was Fellowship and Conference Approved in 1998/99. The Literature addresses how to accommodate physical, vision and hearing disabilities in NA meetings, Conferences and Conventions, along with a mention of service dogs. It was recommended to establish a permanent standing committee for Add Needs on all levels of service. By 2003, Add Needs and the Literature was almost totally forgotten and when spoken of, called "an outside issue".

In 2018, I was invited to the SEZF PR group. We decided to have an Additional Needs workgroup and from there it has grown, including international members.

Past work: created an updated ASL White Book version, including a glossary and a professional ASL interpreter glossary. It is under NAWS translation review. We produced a workshop at the Florida Service Symposium with the first ever all disabled addict presenters to include a service dog. We produced a Vision Impaired and Hearing-Impaired set of guidelines for meetings. We identified accessibility challenges on the NA.org website, in particular those with vision impairment. We have received support from the NA WB and send them information and created guidelines. As a direct outgrowth, a NA Deaf Zoom meeting, with an interpreter (and open to any addict) currently meets Thursdays and Saturdays. Several Deaf treatment centers have their patients attending the meeting.

Present work: Outreach guidelines bringing the NA message to Blind and Deaf schools and treatment centers. Research shows over 1.5 million deaf and blind addicts in the U.S. alone. Addicts asked us for a list of meetings that have ASL interpreters. So far, we have only found 3 active meetings in the U.S. Deaf U.S. NA members asked us for assistance with accessibility challenges. One situation is in the SZF: several conventions stated that there were no funds to hire an interpreter nor had anyone asked for an interpreter. There were no instructions on the registration forms on how to ask or inform the convention of an Additional Need. We are actively working on solutions, as it will adversely affect NA as a whole. We will be presenting a workshop to the GA convention on Feb 22.

Future goals: To work with other Zones on education and assistance to groups to meet accessibility challenges. When the ASL White Book is approved, we will create NA ASL literature. We would also like to see an updated version of the IP 26 Additional Needs and the Additional Needs Resource Information booklet, to include being internationally inclusive. IP 26 is on the Literature Review portion of the CAR and we hope you will all vote for it. We will continue to advocate for all levels of service to have Additional Needs in place. Lastly, we hope that our continued work insures, as stated by Traditions 3 & 5, that an addict, any addict, regardless of disability can receive the lifesaving message of NA.

Today you had a live example of addicts with disabilities not being able to access a meeting. We have 3 deaf and 1 blind member present on Zoom as well as an ASL interpreter. Please realize the disabled addict population is growing, especially our senior population, and we do want to be a part of, and not apart from, the Fellowship. Please update the Additional Needs Literature and educate and advocate for our disabled NA members.

FOR APPROVAL

**Facilitator Report
January 26, 2020**

Since our last zonal meeting, there has been two NAWS webinars that Neal and I participated in. On December 16 there was a meeting of all US Zones. The focus of that meeting was on zonal collaboration. There was a whole lot of interest in the use of the BMLT with YAP, etc. as a better method for our Helplines. On January 4, there was a meeting of all zones, and that was also focused on collaboration.

We also received a zonal report form which will be included in the upcoming Conference Report. There are questions on that form that I need input on to complete that report. Since getting responses via e-mail didn't work very well, we will go over those today.

In Service,

Jeff

FOR APPROVAL



Southeastern Zonal Forum



Secretary/Treasurer's Report to the SEZF

January 26, 2020 – Dallas, TX

Minutes for approval from December 8, 2019 in Charlotte were emailed December 10th.

The minutes will be approved as is or approved as modified today and will be placed on our website marked approved.

Attached is the current **Treasurer's Report** which includes income and expenses since the last report, the **Budget Tracking Summary** (tracks actual expenses to budgeted expenses throughout the cycle), and bank statements since the last statements provided.

In Service,

Neal S.

neal@nsengineering.com

(910) 690-9862

FOR APPROVAL



Treasurer's Report

January 26th 2020 - 4th Meeting - Dallas, Tx

Income

Date	Description	Income Category	Check Number	Amount
12/8/19	North Carolina Region	E	1376	\$1,624.90
Total				\$1,624.90

Expense

Date	Check Written To	Description	Budget Category	Check Number	Check Amount	Budget Amount
12/8/19	Fairfield Inn	Meeting Space	1	Bank Card	\$700.00	\$700.00
12/8/19	Fairfield Inn	Coffee for Meeting	1	Bank Card	\$136.77	\$136.77
12/8/19	Jeff Paul			5022	\$788.58	
		Lodging Charlotte	3			\$265.08
		Travel Charlotte	2			\$413.50
		Per Diem Charlotte	4			\$110.00
12/8/19	Danny Gershman	BMLT reimbursement	6	5023	\$72.00	\$72.00
Total					\$1,697.35	\$1,697.35

Beginning Balance:	\$8,199.08
Credits (+):	\$1,624.90
Sub-Total:	\$9,823.98
Debits (-):	(\$1,697.35)
Ending Balance:	\$8,126.63
Net Income:	(\$72.45)

Monthly Bank Statement Consolidation	
Ending Bank Balance From Bank Statement	\$8,126.63
Outstanding Checks Total	\$0.00
Difference (\$0.00 means consolidated)	\$0.00

FOR APPROVAL



Budget Tracking

2019-2020 (December 2018-November 2020)

Income By Region				
Income Category	Income From	Income Budget	Income To Date	Remaining Budget
A	Alabama NW Florida		\$1,000.00	
B	Carolina		\$0.00	
C	Florida		\$3,000.00	
D	Georgia		\$0.00	
E	North Carolina		\$1,787.45	
F	South Florida		\$3,541.00	
G	Misc		\$0.00	
	Total	\$14,000.00	\$9,328.45	(\$4,671.55)

Income by Meeting				
Meeting		Projected	Actual	Difference
1		\$2,333.33	\$2,108.94	(\$224.39)
2		\$2,333.33	\$5,594.61	\$3,261.28
3		\$2,333.33	\$0.00	(\$2,333.33)
4		\$2,333.33	\$1,624.90	(\$708.43)
5		\$2,333.33	\$0.00	(\$2,333.33)
6		\$2,333.33	\$0.00	(\$2,333.33)
	Total	\$14,000.00	\$9,328.45	(\$4,671.55)

Expense				
Budget Category	Budget Item	Expense Budget	Expenses To Date	Expenses Remaining
1	Facility Cost of Zonal Weekends	\$3,000.00	\$1,795.82	\$1,204.18
2	Trusted Servant Travel	\$3,600.00	\$1,277.10	\$2,322.90
3	Trusted Servant Lodging	\$1,440.00	\$881.80	\$558.20
4	Trusted Servant Per Diem	\$1,320.00	\$440.00	\$880.00
5	Funding of NAWS or WB Participation	\$0.00	\$0.00	\$0.00
6	Technology	\$730.00	\$811.55	(\$81.55)
7	Legal and Accounting	\$125.00	\$61.25	\$63.75
8	Special Events	\$1,750.00	\$1,105.26	\$644.74
9	Bank Charges & Misc	\$35.00	\$0.00	\$35.00
10		\$0.00	\$0.00	\$0.00
11		\$0.00	\$0.00	\$0.00
12		\$0.00	\$0.00	\$0.00
	Total	\$12,000.00	\$6,372.78	\$5,627.22

For the Period 11/30/2019 to 12/31/2019

Primary Account Number: 12-2207-6486

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Number of enclosures: 0

SOUTHEASTERN ZONAL FORUM

2222 S COMBEE RD STE 6
LAKELAND FL 33801-8004

 For 24-hour banking sign on to
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 Write to: Customer Service
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Pittsburgh, PA 15230-9738

 Visit us at PNC.com/smallbusiness

 TDD terminal: 1-800-531-1648
For hearing impaired clients only

IMPORTANT ACCOUNT CHANGE FOR ALL BUSINESS ACCOUNTS WITH TREASURY MANAGEMENT SERVICES

Effective JANUARY 1, 2020, charges for certain Treasury Management services will change. The impact of these changes on your organization will depend on the mix of services you use at PNC and your transaction volume. If applicable, the fees for some of the services may be reduced or offset by the Earning Credit for your account.

Rather than listing all the detail for all services, we would be happy to review with you the changes that are applicable to your account and to discuss other services and options that may address the evolving needs of your company. If you are interested, please contact Treasury Management Client Care (TMCC) at 1-800-669-1518

Among the changes that become effective January 1, 2020, Branch Initiated Wire fees will be impacted for Business Banking clients, including but not limited to the following:

The fee for OUTGOING BOOK TRANSFERS will be \$70.00 each.

The fee for DOMESTIC OUTGOING WIRE TRANSFERS will be \$90.00 each.

The fee for INTERNATIONAL WIRE TRANSFERS (SAME CURRENCY) will be \$125.00 each.

The fee for INCOMING FED WIRES will be \$13.00 each.

The fee for WIRE TRANSFER MANUAL REPAIRS will be \$17.00 each.

The fee for WIRE COPIES will be \$20.00 each.

The fee for MAIL ADVICE will be \$12.00 each.

The fee for a CLIENT REQUESTED CANCELLED WIRE will be \$15.00 each.

Cyber Security Awareness

Do you know what to do if you receive a fraudulent email, text or phone call that appears to come from PNC? Forward the message to PNC at abuse@pnc.com. If you responded to a fraudulent text or email, clicked on a link, opened an attachment and/or disclosed personal information, immediately change your online banking password, using another device if possible. Then contact PNC Bank's Online Banking Team at 1-800-762-2035, select 1 for personal account or 2 for a business account, then select option 3.

Non-Profit Checking

For 24-hour account information, sign-on to
pnc.com/mybusiness/

For the Period 11/30/2019 to 12/31/2019

Southeastern Zonal Forum

Primary Account Number: 12-2207-6486

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Non-Profit Checking Account Number: 12-2207-6486 - continued

Holidays Can Bring Increased Scams

Watch out for Phishing, Vishing, and SMiShing scams, which often increase during the busy holiday season. These scams target potential victims via email, telephone, and text message, and are social engineering attempts to harvest sensitive personal information or to install malware onto your computer or mobile device. If a message looks suspicious, do not respond to it and do not open attachments and don't click links. Forward the message to PNC at abuse@pnc.com.

IMPORTANT INFORMATION FOR ALL CONSUMER AND BUSINESS CUSTOMERS

Effective November 9, 2019, PNC will offer reformatted statements to customers with visual impairments at no charge.

If you have questions regarding these changes, please call the number at the top of this statement or visit a PNC branch.

Non-Profit Checking Summary

Southeastern Zonal Forum

Account number: 12-2207-6486

Overdraft Protection has not been established for this account.
 Please contact us if you would like to set up this service.

Balance Summary

Beginning balance	Deposits and other additions	Checks and other deductions	Ending balance
8,199.08	1,624.90	1,697.35	8,126.63
		Average ledger balance	Average collected balance
		8,147.00	8,147.00

Deposits and Other Additions

Description	Items	Amount
Deposits	1	1,624.90
Total	1	1,624.90

Checks and Other Deductions

Description	Items	Amount
Checks	2	860.58
Debit Card Purchases	1	836.77
Total	3	1,697.35

Daily Balance

Date	Ledger balance	Date	Ledger balance
11/30	8,199.08	12/09	8,126.63

Activity Detail

Deposits and Other Additions

Deposits

Date posted	Amount	Transaction description	Reference number
12/09	1,624.90	Mobile Deposit	070466679

Checks and Other Deductions

Checks and Substitute Checks

* Gap in check sequence

Date posted	Check number	Amount	Reference number	Date posted	Check number	Amount	Reference number
12/09	5022 *	788.58	L071015088	12/09	5023	72.00	070666479

Non-Profit Checking

 For 24-hour account information, sign-on to
pnc.com/mybusiness/

For the Period 11/30/2019 to 12/31/2019

Southeastern Zonal Forum

Primary Account Number: 12-2207-6486

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Non-Profit Checking Account Number: 12-2207-6486 - continued

Debit Card Purchases

Date posted	Amount	Transaction description	Reference number
12/09	836.77	9459 Debit Card Purchase Fairfield Inn Charlott Charlotte NC	79642860064339459342

Detail of Services Used During Current Period

Note: The total charge for the following services will be posted to your account on 01/02/2020 and will appear on your next statement as a single line item entitled Service Charge Period Ending 12/31/2019.

** Combined Transactions include ACH Credits, ACH Debits, Checks Paid, Deposited Item - Consolidated, Deposit Tickets Processed

Description	Volume	Amount	
Account Maintenance Charge		.00	Requirements Met
Combined Transactions	3	.00	Included in Account
Checks Paid	2	.00	
Deposited Item - Consolidated	1	.00	
Total For Services Used This Period		.00	
Total Service Charge		.00	

FOR APPROVAL

NEZF WSC 2020 New Business Proposal

Date: January 7, 2020

Proposal Maker: Sam L.

Position: RD, Northern New England Region

Seconded By: James P.

Position: RD, New England Region

I Propose:

That the Northeast Zonal Forum sponsor the following New Business Proposal at WSC 2020:

We Propose: To discuss creating a process to advance new business proposal topics prioritized at the prior conference that allows for:

- 1. Fellowship-wide feedback*
- 2. Development of regional consciences*
- 3. Multi-regional/Multi-zonal consensus-building and CAR motion collaboration*

With the goal that new business proposal topics discussed at each WSC result in CAR motions or CAT project plans (if appropriate) at the subsequent WSC.

If this new business proposal topic advances to WSC 2020 discussions, we propose that a virtual Workgroup is formed to use the output from these discussions and is given the directive to craft a CAR motion or CAT project plan which formalizes this procedure for inclusion in the 2022 CAR or CAT.

We have included with this proposal Appendix A, which elaborates on the proposal above, and includes a potential outcome that has gained significant momentum within the NEZF, and with other regions outside of our zone. We have also included with this proposal Appendix B: a flowchart which provides a visual representation of our proposed solution.

FOR APPROVAL

Intent:

To submit a new business proposal topic at WSC 2020 that is sponsored by an entire zone rather than a single region, and thus increase the chances that the proposal is prioritized by Conference Participants and that the idea advances to new business discussions.

Financial Impact: None.

Guidelines Affected: None.

Rationale by Maker:

At WSC 2018, delegates submitted proposals for discussion in new business and prioritized the top four. In theory, the prioritized new business proposal topics are the top four issues that our local fellowships asked our delegates to bring to the conference. We see two issues regarding how new business is currently conducted:

1. The conference lacks an effective mechanism to advance the ideas discussed in the new business sessions and transform them into concrete actions during the subsequent conference cycle.
2. The current CAR motion process lacks an effective mechanism for building multi-regional/multi-zonal consensus on issues before they reach the conference. As the 2020 CAR notes, the current regional CAR motion process results in primarily independent ideas of single regions that have not had an opportunity to be workshopped throughout the fellowship prior to the release of the CAR.

This proposal asks the conference to discuss putting in place a process that could help solve both problems.

FOR APPROVAL

Appendix A:

Proposed Process for advancing New Business during the subsequent conference cycle Beginning at WSC 2022

1. Starting at WSC 2022, new business focuses on framing each discussion topic such that each topic could be workshopped in our local fellowship throughout the 2022-2024 conference cycle.
2. During new business discussions, or shortly after the conference, delegates and NAWS collaborate to create session profiles for each new business discussion topic much like NAWS currently creates for Issue Discussion Topics.
3. Until January 2023, Delegates use these session profiles to workshop each topic in their local fellowship similar to how we workshop IDTs now, with the focus on collecting feedback and forming a regional conscience on each issue.
4. By February 2023, delegates and NAWS collaborate to compile and publish the feedback from all local workshops to all Conference Participants.
5. From February 2023 until the CAR motion submission deadline (August 2023), delegates collaborate at zonal forums, CP webinars, service symposiums and other multi-regional/multi-zonal events to craft CAR motion drafts related to each topic (if appropriate) for inclusion in the 2024 CAR.
6. CAR Motion drafts are presented and workshopped at CP webinars, and feedback is integrated into the drafts.
7. By the CAR motion submission deadline, finalized CAR motions are submitted that are a reflection of our fellowship conscience.
8. This process would be in addition to the current CAR motion submission process, we are not proposing that the current process be replaced.